

DONALA WATER AND SANITATION DISTRICT
BOARD OF DIRECTORS
MEETING MINUTES
January 19, 2023

The Board of Directors of the Donala Water and Sanitation District met in regular session at the District's office, 15850 Holbein Dr., El Paso County, Colorado on December 8, 2022 at 1:30pm.

Directors Present: Wayne Vanderschuere
Bill George
Kevin Deardorff
Ed Miller
Ken Judd

Staff Present: Jeff Hodge
Christina Hawker
Mike Boyett
Ronny Wright
Ashley Uhrin

Consultants Present: Roger Sams (GMS)
Brett Gracely (LRE)

Guests: Jackie Burhans (OCN)
James Howald (OCN)
Scott McCulloch

President Vanderschuere called the meeting to order at 1:28 pm.

Approval of Agenda:

- Vanderschuere added an action item to authorize Ross Robinson as the alternate representative to the Loop Authority

Public Comment Non-Agenda Items:

- None

Review of Minutes:

- Minutes from December 8, 2022 Board Meeting accepted
 - Judd motioned to approve, George second, all aye.

Review of Financial Statements and Check Summaries:

- Approval of Financials
 - George motioned to approve, Judd second, all aye.

Resolution 2023-1 Annual Resolution of the Board of Directors Statutes and 2023 Board Meeting Schedule

- Annual statutes that the board has agreed to abide by for 2023 as well as the list of board meetings for 2023
- George motioned to approve, Miller second, all aye.

Corolla Study

- Hodge explained that during the budgeting process in 2022, Triview Metro and Forest Lakes indicated that they would like to conduct a collective analysis of the Upper Monument Wastewater Treatment Facility alongside Donala. Donala agreed to the study and approved it to be a part of the 2023 budget. However, Triview Metro and Forest Lakes hired their own company, Corolla, to conduct the analysis beginning in 2022 and without the consent or knowledge of Donala. The contract for the Corolla study was signed by Triview Metro and was not reviewed nor signed by any representative of Donala. Triview and Forest Lakes claim that there is a clause in our agreement that allowed them to hire Corolla as the study is considered a capital expenditure. Neither Hodge nor Donala legal council does agree with that interpretation. As a result, Hodge asked for guidance from the board on how to proceed with the billing for the part of the study conducted in 2022 as well as how to proceed with the study in 2023. The board decided and agreed that Donala will not pay for any part of the study completed in 2022 and the bid process to hire someone to complete the study will need to be started again with Donala's involvement. A letter stating the board's decision will be sent to the General Managers of Triview Metro and Forest Lakes as well as the board presidents.

Alternative to Loop Authority

- Motion to approve Ross Robinson as the alternative representative of the Loop Authority should Hodge not be able to attend.
 - George motioned to approve, Deardorff second, all aye.

General Manager's Report:

Holbein Radium Results: Another round of tests has been collected and sent off. The results should be available for the February board meeting.

Well 8A: Still waiting on vendor for what will be done to the motor that was removed and then setting install date.

Well 16A: We have an estimated time of delivery for the VFD, first of May 2023. Notice for bid for the raw water line has been sent

Well 1A: A new replacement VFD has arrived in the United States. Need to coordinate with partners to install as well testing is taking place.

Well VFD Update: New and replacement VFD's have been ordered for wells 4, 8, 9, 11, 12 and 14. They are about 30 weeks/8 months out for delivery and installation.

Tri-Lakes WRF: Had the kickoff meeting with Merrick on January 10, 2023. Our next step is to set up a meeting with Monument Sanitation to discuss this matter further and request information to better understand what the arrangement might be for service.

Loop Water Authority: The first official meeting was on January 19, 2023. At this meeting they obtained legal counsel and an accountant.

Well Testing: LRE, Colorado Water Well and Donala staff are testing all wells to develop a sustainable water regimen.

Wastewater Report by Mike Boyett:

- No major or other findings during the inspection.

- Timberline was out to re-calibrate flows and found that there is a bulge of about .1” in the flume. The flume was corrected and will be monitored. At this time the flume is not being replaced.
- Quarterly samples showed high Manganese levels– self reported this to the state.
- Quarterly samples showed one “no report” listed as a result of the lab messing up both provided samples.

Consultants Comments:

- Sams and Hodge are working to refine the comparisons of utilizing the Northern Monument Creek Interceptor (NMCI) vs Upper Monument Creek Waste Water Treatment Plant (UMCWWTP).
- Sams stated that the state department that renews discharge permits has pushed renewals back. As a result, we will continue to operate under the permit as it currently is written and no adjustments can be made until such time that the permit is reviewed by the state.
- Gracely is meeting with multiple entities including the water commissioners about our Laughlin water rights.
- Gracely has submitted a cost proposal on behalf of the Loop Authority to test water sources for any and all contaminants so that when it comes time to design a treatment plan, they know what they will be treating for.

Directors Comments:

- Vanderschuere stated that he and Hodge will be attending the Water Congress meeting at the end of January.
- Vanderschuere stated that he and Hodge went to the last two meetings for the Arkansas Water Roundtable and invited any of the board members to attend the February meeting since Vanderschuere will not be available. Judd offered to attend the February meeting.
- Vanderschuere asked that everyone be ready with ideas for the April workshop. Bylaws will be reviewed at that time and Hodge’s performance review will be conducted then as well.
- Judd asked for the total amount of water in acre feet delivered in 2022. Vanderschuere asked that the total be sent to all the board members once obtained.

Public Comment:

- None

Regular board meeting adjourned at 3:26 pm.

These minutes are respectfully submitted for record by Ashley Uhrin on February 10, 2023.