

DONALA WATER AND SANITATION DISTRICT
WORKSHOP BOARD MEETING AGENDA

April 18, 2024

MEETING TIME & PLACE:

10:00 A.M.

DONALA WATER & SANITATION DISTRICT
15850 HOLBEIN DRIVE, COLORADO SPRINGS, CO 80921

BOARD MEMBERS: Wayne Vanderschuere
William George
Kevin Deardorff
Edward Miller
Kenneth Judd

Agenda

1. Call to Order
2. Presentation and Board Discussion:
 - a. Review of Financial Policy
 - b. Water Demand
 - c. Integrated Water Master Plan
3. Adjourn.



Donala Water and Sanitation District Financial Policy Resolution 2021-3

The following policy is intended to give direction to financial planning and decisions that help secure water and wastewater services at the lowest possible cost to its customers without compromising reliability of service or quality.

Preamble

A key goal to the District's financial planning is to ensure sufficient funding is available for current operating, capital, and debt service needs as well as, being prepared for unforeseen events. The District's funding will be allocated to operating expenses and capital expenses that adheres to the operating budget.

The Board of Directors may designate specific reserves in anticipation of current and future needs that are in the best interest of the District. Reserve balances will be reviewed by staff and the Board of Directors during our annual budget preparation.

The District may be legally required to have bond reserves for its contractual obligations to pay debt service or any other financial obligations in accordance with covenants of the debt issue.

The District has developed individual reserve accounts with the financial ability to address an economic downturn, system emergencies, and any capital needs that will ensure that the reliability of service and quality will continue in the future.

Fund Definitions and Target Levels

1. Bond Reserve Fund:

- Definition and Purpose – Established as a condition of each bond issue. The funds are legally protected by bond covenants and can only be used in the event of default by the District or to pay down principal.
- Target Level – The bond reserve requirement is established at the time of the bond issue. The amount could be recalculated as the bonds are paid down depending on the bond covenant.

2. Strategic Reserve Fund:

- Definition and Purpose – Established with property tax income that exceeds our annual operating and capital expenses. These funds are used toward new water rights and new storage and conveyance opportunities.
- Target Level – The funding levels of this reserve inherently fluctuates depending on the buying opportunity, development, and cost of infrastructure.

3. Capital Reserve Fund:

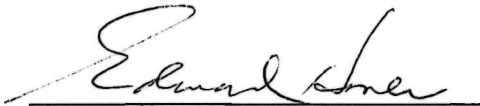
- Definition and Purpose – Established from capital revenues. Capital reserve funds are used to fund capital projects including water and wastewater system infrastructure, vehicle and major equipment acquisition, or any unforeseen smaller projects and improvements.
- Target Level – The funding level inherently fluctuates depending on the degree of development activity and the cost of new infrastructure.

4. Operating Reserve Fund:

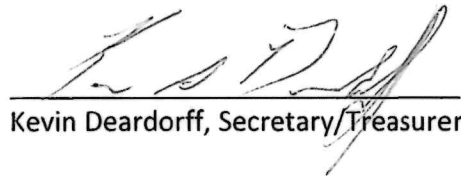
- Definition and Purpose – Established to financially protect the district from unforeseen cost increases such as significant increases in imported water costs, wastewater treatment costs, changes in energy costs, emergency repairs, and other significant expense fluctuations.
- Target Level – Funding shall be targeted at six months of average operating expenses based on the annual operating budget.

Approval of Financial Policy

The Financial Policy was formally approved by the Donala Water and Sanitation Board of Directors on May 20, 2021.



Edward Houle, President



Kevin Deardorff, Secretary/Treasurer

DONALA WATER AND SANITATION DISTRICT
REGULAR BOARD MEETING AGENDA

April 18, 2024

MEETING TIME & PLACE:

1:30 P.M.

DONALA WATER & SANITATION DISTRICT
15850 HOLBEIN DRIVE, COLORADO SPRINGS, CO 80921

Agenda

1. Call to Order
2. Pledge of Allegiance
3. Approval of Agenda
4. Public Comment on Items not on the Agenda
5. Minutes from March 21, 2024
6. Financial Reports
7. Reports:
 - a. General Manager
 - b. Water
 - c. Wastewater
 - d. Consultants
8. Directors Comments
9. Public Comments
10. Adjourn

DONALA WATER AND SANITATION DISTRICT
BOARD OF DIRECTORS
MEETING MINUTES
March 21, 2024

The Board of Directors of the Donala Water and Sanitation District met in regular session at the District's water treatment facility, 15850 Holbein Drive, El Paso County, Colorado on March 21, 2024 at 1:30 pm.

Directors Present: Wayne Vanderschuere
Bill George
Kevin Deardorff
Ed Miller
Scott McCulloch

Staff Present: Jeff Hodge
Christina Hawker
Aaron Tolman
Ashley Uhrin

Consultants Present: Roger Sams (GMS)
Brett Gracely (LRE)

Guests: James Howald (OCN)
Jackie Burhans (OCN)
Ken Judd
Commissioner Holly Williams

President Vanderschuere called the meeting to order at 1:30 pm.

Approval of Agenda:

- No changes to the agenda.

Public Comment Non-Agenda Items:

- No public comment.

General Manager Report by Jeff Hodge:

- Lead service line report that is due October 2024 has been completed.
- Donala does not have any PFAS in our water based on the most recent sample. We will continue to test for PFAS per government protocol.
- HMO is online for the Holbein plant. Positive results are being seen in the radium levels in the water.
- We received the award for Aquaphor Storage Recovery
- We are waiting on the electrical panel for well 16A to come in
- Tank rehab is still on track.
- Hodge and other partners gave a presentation on Aquaphor Storage Recovery at the conference for the Colorado Rural Water Association, it was very well received.

Presentation by Commissioner Holly Williams

- Commissioner Williams discussed the 300-year water rule and the difference between "paper water" and actual water in the ground.

- Stated that Douglas County recently did a study on the Denver Basin. Also stated that a study hadn't been done since the late 1980s with the exception of some USGS data and she would like to see a study completed so we know exactly how much water is truly in the ground.
 - Want to avoid building homes in an area where water may not be present in the near future. A study would allow her and future commissioners to make educated decisions on future development.
- Study being completed by Bruce Lytle
- This study will require that Donala provide the data we have so they can be as accurate as possible.
- There are several goals of the study including to identify the top and bottom of the aquaphor on each water level hydrograph, assess the water level data base from existing wells, evaluate geospatial data to assess potential limitations on use of the Denver Basin by location, evaluate potential water use variation on limitations vertically from aquaphor to aquaphor, and to do a final report to discuss our current water supply regulations and any proposed revisions to this.
 - There is no timeframe on when this study will be completed, but it will be extensive.
- This was discussed with the Pikes Peak Regional Water Authority in early March.
- There is a lot of growth in the Colorado Springs and surrounding areas, therefore this study will help determine how much water is truly there and how much development we can sustain.

Five-minute recess to dismiss Commissioner Williams from the meeting (1:54pm – 1:59pm)

Review of Minutes:

- Minutes from February 15, 2024 Regular Board Meeting accepted.
 - George motioned to approve, Deardorff seconds, all aye.

Review of Financial Statements and Check Summaries:

- Hodge stated that it's still winter so usage is low and income is lower, but hopeful that the summer will bring additional revenue. No expenses to specifically mention.
- Audit is done and will be presented at the May or June meeting.
 - Preliminary findings were good.
- Approval of Financials
 - George motioned to approve, Miller seconds, all aye.

Water Report by Jeff Hodge:

- Hodge presented on behalf of Ronny Wright as he was fulfilling his duties on another board.
- Presentations given at the Colorado Rural Water Association were well received.
 - Ross Robinson (Donala employee) will most likely give presentation to the Board in May
- Hodge thanked the board for having open two-way communication regarding operations.
- The east tank rehab will begin around April 22
- Electrical panel for well 16A needs to be completed and then we can begin sampling. Anticipated start date to use the well is mid-summer.
- Most employees have gone through confined space and trenching and shoring training.
 - Additional training for wastewater will be taking place next week.
- Had a meeting with CSU regarding leasing the Bailey plant and they are providing numbers to us to show how much it would cost to utilize their plant
 - Hodge stated it still may be a better idea to avoid using CSU facilities.
 - Vanderschuere voiced concerned about outside entities getting involved if we use CSU.
- All employees have completed cybersecurity training.
- An outside organization is going to come and look at the security of the SCADA systems to ensure we are protected from cyberattacks, ransomware, etc.
- Arkansas River Water Shed - Through the Arkansas Round Table, we send the guys up there sometimes?? What??
 - Tree clearing and thinning taking place
 - We are doing this to ensure the water sheds and flumes located in these areas are protected and we don't loses those assets.

Wastewater Report by Aaron Tolman:

- Everything is going well at the wastewater plant.
- E-coli results are well within limits.
- Basin crack repair is done, waiting on parts to complete the total project.
- New flow meter installed at flume by TDMA
- Tri-View requested that their influent flume be re-calibrated. The meter was reading a little high, but waiting on results from Timberline for exact numbers.
- Covid sampling and testing has been set up with CDPHE so we can begin testing if another outbreak were to happen.
 - Vanderschuere asked if we are to start testing for fentanyl? Tolman stated he has not heard anything on testing for that.
- Vanderschuere asked if there were any issues regarding the winter storm we had, Tolman stated they were able to respond to the small power outage and ensure the plant continued to run. There were no issues with trucks blocking access to the plant during the storm.
- Two operators will be testing for their D certification on the 29th

Consultants Comments:

- Sams stated there is no reason the tank rehab should not continue as planned.
 - Additional safety apparatus will be installed.
 - East tank should be done by Memorial Day, West tank by Labor Day and Latrobe tank in September and October.
- Sams stated that the manufacturer for the electrical panel for well 16A will be coming Monday to test it so we are more comfortable in accepting the panel. Installation will continue should no issues be found.
- Gracely stated that we did receive the award for the ASR project for \$290,000.
 - Next steps, timeline and how to allocate the funds will be discussed next week.
- Gracely is meeting with other LRE associates in April to coordinate all Willow Creek planning for the coming year as we move into the run-off phase.

Directors Comments:

- Deardorff attended a town hall meeting with the two local fire districts. He stated that any changes they may make will not affect Donala, they are all internal to the fire districts.
- Vanderschuere attended the Mountain View Electric Association board meeting and said they are planning to do some fire mitigation along Roller Coaster.

Public Comment:

- Howald asked how close we are to build out. Hodge and Vanderschuere stated we are almost at build out, estimated it to be at about 98%.

Meeting adjourned at 2:51pm.

These minutes are respectfully submitted for record by Ashley Uhrin on April 12, 2024.



Budget Report Account Summary

For Fiscal: 2024 Period Ending: 03/31/2024

	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 02 - Water Fund					
Revenue					
02-00-00-40010	Water Sales	3,025,302.00	-	542,192.81	(2,483,109.19)
02-00-00-40020	Effluent/Augment	158,000.00	5,305.66	17,488.10	(140,511.90)
02-00-00-40030	Sewer Sales	1,607,894.00	-	399,847.98	(1,208,046.02)
02-00-00-40060	AVS Revenue	2,975.00	-	2,625.00	(350.00)
02-00-00-42001	Property Tax	2,653,032.00	930,319.29	935,571.94	(1,717,460.06)
02-00-00-42002	MV/SO Property Tax	175,000.00	20,527.34	59,795.61	(115,204.39)
02-00-00-43000	Capital Project Interest	160,000.00	-	31,447.13	(128,552.87)
02-00-00-43001	Strategic Planning Interest	50,000.00	-	9,793.88	(40,206.12)
02-00-00-43002	Operating Reserve Interest	140,000.00	-	22,646.99	(117,353.01)
02-00-00-43003	Property Tax Interest	55,000.00	-	13,545.98	(41,454.02)
02-00-00-44000	Water Penalty Account	-	576.13	2,064.41	2,064.41
02-00-00-44001	Sewer Penalty Account	-	324.73	1,045.35	1,045.35
02-00-00-45000	L.T. Investment Revenue	189,000.00	-	35,614.06	(153,385.94)
02-00-00-47005	Raidum	1,150,000.00	-	66,050.45	(1,083,949.55)
02-00-00-47006	Loop Reimbursement	500,000.00	-	-	(500,000.00)
02-00-00-47400	Triview Waste Plant Rev	957,838.00	-	-	(957,838.00)
02-00-00-47403	Forest Lakes Waste Plant Rev	151,584.00	-	-	(151,584.00)
02-00-00-49900	Miscellaneous Revenue	35,000.00	(23.31)	7,284.59	(27,715.41)
02-00-00-49901	Bond Proceeds	10,000,000.00	-	-	(10,000,000.00)
	Revenue Total:	\$ 21,010,625.00	\$ 957,029.84	\$ 2,147,014.28	\$ (18,863,610.72) 89.78%
Expense					
02-00-00-54010	Salary-Office	-	-	-	-
02-00-00-54400	457 Plan-Donala Expense	-	-	-	-
02-00-00-54410	Insurance-Health	-	-	-	-
02-00-00-54500	Salary-Board Members	-	-	-	-
02-00-00-56650	Debt Reserve	1,250,000.00	-	-	1,250,000.00
02-01-00-54010	Salary-Office	291,138.00	24,451.00	73,944.53	217,193.47
02-01-00-54210	Payroll Office Tax	21,835.00	-	-	21,835.00
02-01-00-54400	457 Plan-Donala Expense	20,380.00	1,485.94	10,465.09	9,914.91
02-01-00-54410	Insurance-Health	223,881.00	24,451.00	73,944.53	149,936.47
02-01-00-54420	Disability, Life Ins.	14,072.00	1,073.42	3,097.81	10,974.19
02-01-00-54430	Identity Protection	2,088.00	140.00	440.00	1,648.00
02-01-00-54450	WASTE PLT./Salary,Taxes	1,087,453.00	-	-	1,087,453.00
02-01-00-54500	Salary-Board Members	6,000.00	500.00	2,000.00	4,000.00
02-01-00-54501	Payroll-Board of Directors	450.00	-	-	450.00
02-01-00-57002	Miscellaneous Expense	5,000.00	-	3,279.75	1,720.25
02-01-00-58001	Credit Card Expense	-	3,787.40	7,708.89	(7,708.89)
02-01-00-58005	Office Expenses	61,434.00	5,377.84	9,508.79	51,925.21
02-01-00-58010	Large Office Equipment	20,000.00	-	-	20,000.00
02-01-00-58015	Publication Expenses	5,500.00	-	-	5,500.00
02-01-00-58020	Auditing/Accounting Expense	26,500.00	-	-	26,500.00
02-01-00-58025	County Treas. Fee-G.F.	42,500.00	13,982.30	14,061.09	28,438.91
02-01-00-58035	Fees, Permits	15,000.00	500.00	13,893.61	1,106.39
02-01-00-58040	Insurance-Bldg.	90,602.00	-	35,299.00	55,303.00
02-01-00-58045	Insurance-Auto Ins.	-	-	15,735.00	(15,735.00)
02-01-00-58055	Insurance_Liability & Auto	-	-	42,060.67	(42,060.67)
02-01-00-58056	Insurance-Workmen's Comp.	20,391.00	5,428.00	5,428.00	14,963.00
02-01-00-58060	Legal - General	110,000.00	2,550.00	3,283.00	106,717.00
02-01-00-58065	Legal - Water	9,000.00	1,278.50	5,230.00	3,770.00
02-01-00-58070	Training Expenses	20,000.00	9,616.05	12,847.40	7,152.60

		Current	Period	Fiscal	Variance	Percent
		Total Budget	Activity	Activity	Favorable (Unfavorable)	Remaining
02-01-00-58075	Contract Services	152,440.00	5,114.89	13,672.71	138,767.29	
02-01-00-58080	Communications	25,000.00	2,316.45	5,365.45	19,634.55	
02-02-00-50100	Water Rights	60,000.00	-	-	60,000.00	
02-02-00-52000	Repair & Maintenance- General	200,000.00	19,430.62	22,850.05	177,149.95	
02-02-00-52010	Tools & Equipment	15,000.00	-	-	15,000.00	
02-02-00-52070	Water and Well Engineering	420,000.00	11,389.28	17,682.52	402,317.48	
02-02-00-52110	Civil Engineering	111,500.00	7,572.00	7,572.00	103,928.00	
02-02-00-53006	Fuel	15,000.00	799.39	2,018.64	12,981.36	
02-02-00-53012	Truck Maintenance	38,000.00	-	-	38,000.00	
02-02-00-54020	Salary-Water Operations	510,263.59	47,607.13	157,591.78	352,671.81	
02-02-00-54220	Payroll-Water Tax	38,270.00	-	-	38,270.00	
02-02-00-54400	457 Plan-Donala Expense	35,718.00	3,042.43	8,955.84	26,762.16	
02-02-00-54410	Insurance-Health	-	-	16,719.38	(16,719.38)	
02-02-00-54451	Triview Waste Plant Exp	957,838.00	-	-	957,838.00	
02-02-00-54452	Forest Lakes Waste Plant Ex	151,584.00	-	-	151,584.00	
02-02-00-56610	CWRPDA Principal \$5M	276,522.00	-	137,641.00	138,881.00	
02-02-00-56615	CWAP Interest-\$5M	35,085.82	-	19,627.64	15,458.18	
02-02-00-56620	2020 Bond B	210,000.00	-	-	210,000.00	
02-02-00-56625	2020 Bond B INT	104,613.50	-	52,306.75	52,306.75	
02-02-00-56635	2020 Bond A INT	116,850.00	-	58,425.00	58,425.00	
02-02-00-57002	Miscellaneous Expense	5,000.00	1,794.54	1,794.54	3,205.46	
02-02-00-57100	Tabor Reserves	330,252.74	-	-	330,252.74	
02-02-00-57110	Contingency Exp	100,000.00	-	-	100,000.00	
02-02-00-58070	Training Expenses	15,000.00	1,491.72	1,491.72	13,508.28	
02-02-00-58075	Contract Services	29,500.00	1,145.42	2,542.90	26,957.10	
02-02-00-60000	Capital Projects - General	533,000.00	-	-	533,000.00	
02-02-00-60001	Capital Reimbursement Bond	10,000,000.00	-	-	10,000,000.00	
02-02-00-60002	Radium Removal	1,150,000.00	22,904.30	27,062.97	1,122,937.03	
02-02-00-60003	Loop Group	500,000.00	240.00	240.00	499,760.00	
02-02-01-52000	Repair & Maintenance - SCADA	-	3,817.50	6,760.00	(6,760.00)	
02-02-41-52000	Repair & Maintenance	13,000.00	-	-	13,000.00	
02-02-41-52010	Tools & Equipment	5,000.00	-	-	5,000.00	
02-02-41-52030	Residuals Management	50,000.00	-	4,030.11	45,969.89	
02-02-41-55030	Natural Gas	1,815.00	134.80	287.38	1,527.62	
02-02-43-52000	Repair & Maintenance	5,000.00	-	2,142.03	2,857.97	
02-02-43-52010	Tools & Equipment	5,000.00	-	-	5,000.00	
02-02-43-55030	Natural Gas	4,300.00	294.67	708.76	3,591.24	
02-02-45-51009	Hazardous Materials Charges	125.00	-	0.50	124.50	
02-02-45-51015	Caustic Soda	12,800.00	-	2,368.83	10,431.17	
02-02-45-51030	Chlorine (Sodium Hypochloride)	6,600.00	-	529.56	6,070.44	
02-02-45-51040	Potassium Permanganate	1,375.00	-	-	1,375.00	
02-02-45-51060	Lab & Analytical Equip	10,000.00	-	-	10,000.00	
02-02-45-51070	Lab Tests	12,000.00	-	-	12,000.00	
02-02-45-51080	Chem-Other	1,033.00	-	171.67	861.33	
02-02-45-52000	Repair & Maintenance	50,000.00	5,490.00	5,490.00	44,510.00	
02-02-45-52010	Tools & Equipment	10,000.00	-	-	10,000.00	
02-02-45-55010	Utilities-Electric	71,240.00	5,071.00	10,215.00	61,025.00	
02-02-45-55030	Natural Gas	880.00	62.17	140.02	739.98	
02-02-45-60000	Capital Projects	39,800.00	-	-	39,800.00	
02-02-47-51000	Acetylene	635.00	65.54	135.60	499.40	
02-02-47-51009	Hazardous Materials Charges	415.00	41.16	82.82	332.18	
02-02-47-51015	Caustic Soda	9,100.00	-	338.40	8,761.60	
02-02-47-51020	Oxygen	620.00	59.16	122.40	497.60	
02-02-47-51030	Chlorine (Sodium Hypochlorade)	4,500.00	130.00	789.56	3,710.44	
02-02-47-51040	Potassium Permanganate	3,500.00	-	-	3,500.00	
02-02-47-51060	Lab & Analytical Equip	10,000.00	2,106.43	2,106.43	7,893.57	
02-02-47-51070	Lab Tests	12,000.00	58.90	513.90	11,486.10	
02-02-47-51080	Chem-Other	930.00	-	51.72	878.28	

		Current Total Budget	Period Activity	Fiscal Activity	Favorable (Unfavorable)	Percent Remaining
02-02-47-52000	Repair & Maintenance	50,000.00	272.64	816.00	49,184.00	
02-02-47-52010	Tools & Equipment	10,000.00	1,770.42	1,770.42	8,229.58	
02-02-47-55010	Utilities-Electric	60,918.00	1,545.00	2,586.00	58,332.00	
02-02-47-55030	Natural Gas	3,800.00	245.56	544.41	3,255.59	
02-02-47-60000	Capital Projects	75,900.00	-	-	75,900.00	
02-02-49-52000	Repair & Maintenance	7,500.00	-	-	7,500.00	
02-02-49-55010	Utilities-Electric	2,600.00	340.00	607.00	1,993.00	
02-02-49-55030	Natural Gas	300.00	25.67	46.59	253.41	
02-02-49-60000	Capital Projects	20,000.00	-	-	20,000.00	
02-02-93-58080	Communications	4,800.00	199.36	398.72	4,401.28	
02-03-71-52000	Repair & Maintenance	12,000.00	1,899.96	4,761.43	7,238.57	
02-03-71-55010	Utilities-Electric	2,700.00	392.00	735.00	1,965.00	
02-03-71-60000	Capital Projects	55,000.00	-	-	55,000.00	
02-03-73-52000	Repair & Maintenance	10,000.00	585.97	585.97	9,414.03	
02-03-73-55010	Utilities-Electric	5,200.00	665.20	1,205.77	3,994.23	
02-03-73-60000	Capital Projects	55,000.00	-	-	55,000.00	
02-03-75-52000	Repair & Maintenance	10,000.00	-	-	10,000.00	
02-03-75-55010	Utilities-Electric	150.00	-	-	150.00	
02-04-01-52000	Repair & Maintenance	250,000.00	-	-	250,000.00	
02-04-01-55010	Utilities-Electric	50,596.00	3,542.00	6,188.00	44,408.00	
02-04-03-52000	Repair & Maintenance	10,000.00	-	-	10,000.00	
02-04-03-60000	Capital Projects	39,000.00	-	-	39,000.00	
02-04-05-52000	Repair & Maintenance	10,000.00	-	-	10,000.00	
02-04-05-60000	Capital Projects	39,000.00	-	-	39,000.00	
02-04-07-52000	Repair & Maintenance	10,000.00	-	-	10,000.00	
02-04-07-55010	Utilities-Electric	15,536.00	722.00	1,392.00	14,144.00	
02-04-07-60000	Capital Projects	39,000.00	-	-	39,000.00	
02-04-09-52000	Repair & Maintenance	10,000.00	-	-	10,000.00	
02-04-13-52000	Repair & Maintenance	10,000.00	-	-	10,000.00	
02-04-13-55010	Utilities-Electric	50,450.00	1,124.00	2,248.00	48,202.00	
02-04-15-52000	Repair & Maintenance	250,000.00	-	-	250,000.00	
02-04-15-55010	Utilities-Electric	49,724.00	3,911.00	8,492.00	41,232.00	
02-04-17-52000	Repair & Maintenance	10,000.00	-	-	10,000.00	
02-04-17-55010	Utilities-Electric	13,015.00	1,388.00	1,837.00	11,178.00	
02-04-19-52000	Repair & Maintenance	10,000.00	-	-	10,000.00	
02-04-19-55010	Utilities-Electric	33,568.00	4,015.00	4,364.00	29,204.00	
02-04-19-55030	Natural Gas	660.00	52.33	109.43	550.57	
02-04-21-55010	Utilities-Electric	22,229.00	-	-	22,229.00	
02-04-23-52000	Repair & Maintenance	10,000.00	-	-	10,000.00	
02-04-23-55010	Utilities-Electric	16,051.00	140.00	278.00	15,773.00	
02-04-25-52000	Repair & Maintenance	10,000.00	125,974.37	125,974.37	(115,974.37)	
02-04-25-60000	Capital Projects	-	92,287.80	92,287.80	(92,287.80)	
02-04-61-52000	Repair & Maintenance	7,500.00	-	-	7,500.00	
02-04-61-55010	Utilities-Electric	2,000.00	261.00	501.00	1,499.00	
02-04-61-60000	Capital Projects	351,417.00	-	-	351,417.00	
02-04-63-52000	Repair & Maintenance	7,500.00	-	-	7,500.00	
02-04-63-60000	Capital Projects	351,417.00	-	-	351,417.00	
02-04-65-52000	Repair & Maintenance	7,500.00	-	-	7,500.00	
02-04-65-60000	Capital Projects	351,417.00	-	-	351,417.00	
02-04-81-52000	Repair & Maintenance	6,000.00	1,935.85	3,242.94	2,757.06	
02-04-81-55010	Utilities-Electric	24,090.00	1,514.00	2,966.00	21,124.00	
02-04-81-60000	Capital Projects	17,000.00	-	-	17,000.00	
02-04-83-52000	Repair & Maintenance	6,000.00	-	-	6,000.00	
02-04-83-55030	Natural Gas	1,250.00	108.12	220.64	1,029.36	
02-04-83-60000	Capital Projects	17,000.00	-	-	17,000.00	
02-04-85-52000	Repair & Maintenance	6,000.00	-	-	6,000.00	
02-04-85-55010	Utilities-Electric	-	1,336.00	2,702.00	(2,702.00)	
02-04-85-55030	Natural Gas	380.00	25.67	46.59	333.41	

		Current Total Budget	Period Activity	Fiscal Activity	Favorable (Unfavorable)	Percent Remaining
02-04-85-60000	Capital Projects	17,000.00	-	-	17,000.00	
02-04-91-59900	Colo. Spgs Util Water	997,051.17	15,294.47	30,588.94	966,462.23	
02-04-91-59901	Pueblo Water Lease Agmt.	-	-	11,592.74	(11,592.74)	
02-04-93-52000	Repair & Maintenance	100,000.00	-	-	100,000.00	
Expense Total:		\$ 23,431,748.82	\$ 489,155.85	\$ 1,186,177.89	\$ 22,245,570.93	94.94%

Fund: 03 - Wastewater Fund

Revenue

03-00-00-47001	FL O & M Payments	151584.3	11814.7	33683.51	-117900.79	
03-00-00-48003	PD-DWSD Salary, Taxes	1087453.1	65379.52	186042.51	-901410.59	
03-50-00-47000	Triview O & M Payments	957837.5	67771.46	196187.25	-761650.25	
Revenue Total:		\$ 2,196,874.90	\$ 144,965.68	\$ 415,913.27	\$ (1,780,961.63)	81.07%

Expense

03-50-00-51011	Magnesium Hydroxide	55,000.00	8,280.00	17,056.00	37,944.00	
03-50-00-51050	Polymer	32,000.00	-	5,932.04	26,067.96	
03-50-00-51060	Lab & Analytical Equip	31,500.00	1,142.64	6,320.61	25,179.39	
03-50-00-51070	Lab Tests	43,200.00	2,778.59	6,395.22	36,804.78	
03-50-00-52000	Repair & Maintenance	315,703.00	26,140.42	92,828.83	222,874.17	
03-50-00-52010	Tools & Equipment	200,000.00	-	-	200,000.00	
03-50-00-52020	Biosolids Hauling	150,000.00	9,746.52	21,095.89	128,904.11	
03-50-00-52050	Engineering-WP	11,000.00	-	-	11,000.00	
03-50-00-52060	AFCURE	45,600.00	2,825.00	4,125.00	41,475.00	
03-50-00-53006	Fuel	3,020.00	156.42	319.09	2,700.91	
03-50-00-53012	Truck Maintenance	5,000.00	-	-	5,000.00	
03-50-00-54030	Salary-Regional WWTF	582,260.20	35,197.30	108,282.63	473,977.57	
03-50-00-54230	Payroll-Regional	43,669.50	-	-	43,669.50	
03-50-00-54400	457 Plan-Donala Expense	40,758.20	2,159.96	13,435.10	27,323.10	
03-50-00-54410	Insurance-Health	148,305.00	10,810.77	31,238.73	117,066.27	
03-50-00-54420	Disability, Life Ins.	6,702.00	458.68	1,376.04	5,325.96	
03-50-00-54430	Identity Protection	780.00	30.00	102.00	678.00	
03-50-00-55010	Utilities-Electric	221,104.00	24,098.83	24,523.97	196,580.03	
03-50-00-55020	Propane	60,000.00	14,376.44	17,200.75	42,799.25	
03-50-00-57002	Miscellaneous Expense	2,500.00	724.21	724.21	1,775.79	
03-50-00-57110	Contingency Exp	50,000.00	-	-	50,000.00	
03-50-00-58005	Office Expenses	3,300.00	371.05	533.58	2,766.42	
03-50-00-58015	Publication Expenses	600.00	-	-	600.00	
03-50-00-58035	Fees, Permits	10,000.00	-	-	10,000.00	
03-50-00-58040	Insurance-Bldg.	40,545.00	-	37,695.00	2,850.00	
03-50-00-58045	Insurance-Auto Ins.	-	-	2,124.00	(2,124.00)	
03-50-00-58055	Insurance_Liability & Auto	-	-	7,170.00	(7,170.00)	
03-50-00-58056	Insurance-Workmen's Comp.	11,328.00	-	8,141.33	3,186.67	
03-50-00-58060	Legal - General	3,000.00	-	-	3,000.00	
03-50-00-58070	Training Expenses	7,500.00	2,442.78	3,195.56	4,304.44	
03-50-00-58075	Contract Services	24,500.00	2,094.21	4,857.55	19,642.45	
03-50-00-58080	Communications	8,000.00	1,131.86	2,708.47	5,291.53	
03-50-00-60500	Capital Projects	40,000.00	-	-	40,000.00	
Expense Total:		\$ 2,196,874.90	\$ 144,965.68	\$ 417,381.60	\$ 1,779,493.30	81.00%

Donala Water & Sanitation District Executive Summary

Portfolio Snapshot

Book Value (\$000):	\$5,877	Average Coupon:	3.39%	Average Maturity (years):	1.18
Market Value (\$000):	\$5,789	Book Yield:	3.44%	Average Life (years):	1.19
Gain (Loss) on Portfolio:	(\$89)	Expected Total Return:	5.03%	Effective Duration:	0.99

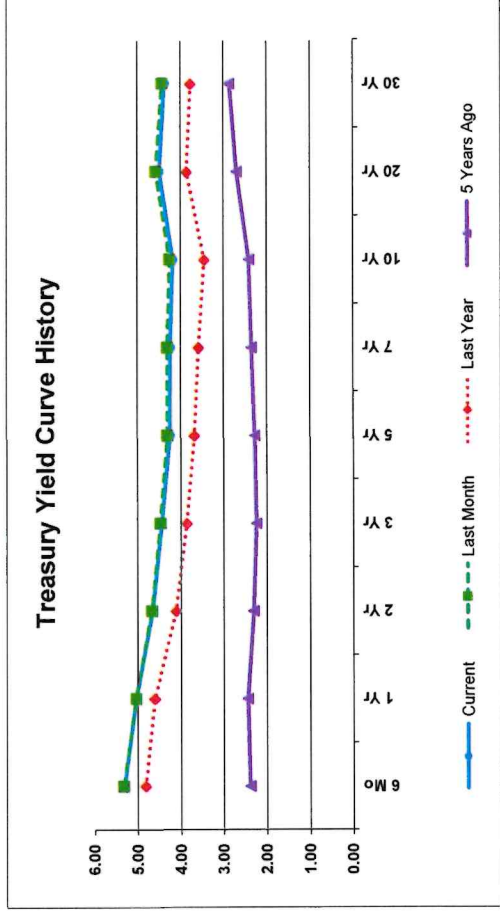
Market Snapshot

Market Brief

- Domestic growth remains positive even as we continue to feel the effects of an extended period of higher rates. To date, employment remains strong, which supports the U.S. consumer.
- Inflation rates have trended lower with tailwinds from goods disinflation and reduced rent pressures. Wage gains, while slowing, present an ongoing headwind to achieving the Federal Reserve's inflation target of 2%.
- The Federal Reserve recently upgraded its outlook for growth and lowered expected rates of inflation. We believe short term rates have peaked for this cycle, yet the total number of rate cuts to come is still a question.
- Bond yields have fallen from recent highs as expectations for monetary policy in 2024 now shift toward lower rates. There are still areas of opportunity within the bond market where yields provide attractive risk-adjusted returns.
- Although 2023 stock market performance was highly concentrated, a late rally in the year by mid and small-cap names narrowed the gap. Some broadening of the equity markets has continued in 2024, though small-cap stocks have trailed to start the year.

U.S. Treasury yields as of 03/28/2024

Maturity	Yield	Last Month	Last Year
6 month	5.30	5.31	4.81
1 Year	5.02	5.02	4.60
5 Year	4.23	4.29	3.67
10 Year	4.16	4.23	3.44
30 Year	4.35	4.40	3.75





Vendor Name	Payment Number	Post Date	Description (Item)	Account Number	Amount
Fund: 02 - Water Fund					
Merrick	11267	03/01/2024	District On-Call services	02-02-00-52110	1764.5
Merrick	11267	03/01/2024	SCADA system master plan	02-02-00-52110	180
Merrick	11267	03/01/2024	ASR preliminary design and fur	02-02-00-52110	360
Abila	11257	03/01/2024	MIP cloud subscription	02-01-00-58005	161.58
Falcon Environmental Corp.	11261	03/01/2024	Solenoid valve 2-way	02-03-71-52000	585.97
Falcon Environmental Corp.	11261	03/01/2024	Solenoid valve 2-way	02-03-73-52000	585.97
Comcast Business	11260	03/01/2024	Office phone bills	02-01-00-58080	634.27
Utility Notification Center Of	11271	03/01/2024	February 811 calls - ID 24150	02-02-00-58075	33.54
First Citiznes Bank & Trust Co	11262	03/01/2024	Lease on kyocera copier	02-01-00-58075	194.41
GEL Laboratories LLC	11263	03/01/2024	Radium testing	02-02-00-60002	1235.85
GEL Laboratories LLC	11263	03/01/2024	Radium testing	02-02-00-60002	247.17
Answer-Rite Telecommunicatic	11258	03/01/2024	March answering service	02-01-00-58075	99
Pilot Travel Centers LLC	DFT0000663	03/01/2024	February fuel expenses	02-02-00-53006	125.63
Sbs Services Group Llc	11269	03/01/2024	March janitorial services	02-01-00-58075	321.5
Badger Meter, Inc.	11259	03/01/2024	Beacon mobile hosting service	02-01-00-58075	1261.43
Timber Line Electric & Control	11270	03/01/2024	Punch list	02-02-01-52000	2691.25
Timber Line Electric & Control	11270	03/01/2024	HMO system work	02-02-00-60002	5247
Timber Line Electric & Control	11270	03/01/2024	Consultation report support	02-02-01-52000	572.5
Timber Line Electric & Control	11270	03/01/2024	Low chlorine level not sending	02-02-01-52000	250
Grainger	11264	03/01/2024	Quick exhaust solenoid valve	02-02-00-52000	162.82
KR Swerdfeger	11265	03/01/2024	Well 16A - Flow Control Vault :	02-04-25-52000	125974.37
Layne Christensen Company	11266	03/01/2024	Change Order 3 - Final Paymer	02-04-25-60000	72295.8
Comcast Business	11282	03/12/2024	March fiber line	02-01-00-58080	675.04
Merrick	11288	03/12/2024	Radium Reduction Support	02-02-00-60002	5241.43
Cyberbasement	11284	03/12/2024	Website maintenance April	02-01-00-58075	60
Colorado State University Glob	DFT0000673	03/12/2024	Accounting training	02-01-00-58070	2100
Usa Blue Book	11291	03/12/2024	Injection quill	02-02-00-60002	798.02
Frontier It	11285	03/12/2024	March monthly billing	02-01-00-58075	1775.62
Hayes Poznanovic Korver Llc	11286	03/12/2024	February legal services	02-01-00-58065	1278.5
Airgas Usa, Llc	11277	03/12/2024	Cylinder rental acetylene and c	02-02-47-51000	65.54
Airgas Usa, Llc	11277	03/12/2024	Cylinder rental acetylene and c	02-02-47-51009	41.16
Airgas Usa, Llc	11277	03/12/2024	Cylinder rental acetylene and c	02-02-47-51020	59.16
Usic Locating Services Llc	11292	03/12/2024	February locate calls	02-02-00-58075	359.52
Pilot Travel Centers LLC	DFT0000672	03/12/2024	March fuel expenses	02-02-00-53006	73.53
Wex Bank	11293	03/12/2024	February fuel expenses	02-02-00-53006	442.51
All Copy Products	11278	03/12/2024	March contract base rate- post	02-01-00-58075	120
CEGR Law	11279	03/12/2024	February legal services	02-01-00-58060	2550
Colorado Springs Utilities	DFT0000671	03/12/2024	Water Regional System Availat	02-04-91-59900	15294.47
Colorado Springs Utilities	11280	03/12/2024	Gas@ Maintenance thru 02/27/02	02-02-43-55030	294.67
Colorado Springs Utilities	11280	03/12/2024	Electric@ North Gate thru 02/:	02-03-73-55010	107.81
Colorado Springs Utilities	11280	03/12/2024	Gas@ R Hull thru 02/27/24	02-02-45-55030	62.17
Service Uniform Rental	11289	03/12/2024	Uniform maintenance 02/20/2	02-02-00-58075	28.09
Service Uniform Rental	11289	03/12/2024	Uniform maintenance 02/06/2	02-02-00-58075	148.09
Service Uniform Rental	11289	03/12/2024	Uniform maintenance 01/30/2	02-02-00-58075	148.09
Service Uniform Rental	11289	03/12/2024	Uniform maintenance 02/13/2	02-02-00-58075	292.09
Jeffrey W Hodge	11287	03/12/2024	First Qtr mileage reimburseme	02-01-00-58070	363.14
Comcast	11281	03/12/2024	Internet@ R Hull thru 04/03/2	02-01-00-58080	126.03
T-Mobile	11290	03/12/2024	Employee cell phones	02-01-00-58080	317.54
Core & Main Lp	11283	03/12/2024	Couplings and curb stops	02-02-00-52000	2269.7
Core & Main Lp	11283	03/12/2024	6 Wafer BFV w/ lever handle	02-02-45-52000	5490
Core & Main Lp	11283	03/12/2024	6" Nibco wafer chk x 6	02-02-00-52000	9727.5
Core & Main Lp	11283	03/12/2024	6x1/8 gaskets	02-02-00-52000	24.78
Mountain View Electric Assn.	11294	03/13/2024	Well 16A Transformer	02-04-25-60000	19992

Board Expense Report

Payable Dates: 3/1/2024 - 3/31/2024

Vendor Name	Payment Number	Post Date	Description (Item)	Account Number	Amount
Pilot Travel Centers LLC	DFT0000688	03/27/2024	March fuel expenses	02-02-00-53006	98.37
Sbs Services Group Llc	11314	03/27/2024	April janitorial services	02-01-00-58075	321.5
American Water Works Assoc.	11296	03/27/2024	Membership dues	02-02-00-58070	86
Timber Line Electric & Control	11316	03/27/2024	Dropbox issue	02-02-01-52000	303.75
Grainger	11307	03/27/2024	Auto drain valve	02-02-47-52000	272.64
Verizon Wireless	11317	03/27/2024	Willow creek data plan	02-02-93-58080	199.36
Faris Machinery	11304	03/27/2024	Various filiters for lift stations	02-03-71-52000	1313.99
Faris Machinery	11304	03/27/2024	Bushing pipe, air tank for lift st	02-04-81-52000	1935.85
PVS DX, INC	11312	03/27/2024	Chlorine	02-02-47-51030	130
Colorado State Board of Land C	11301	03/27/2024	Right-of-way application - 105	02-01-00-58035	500
Standard Insurance Co.-Life In	11315	03/27/2024	April disability premium	02-01-00-54420	1073.42
Ross Robinson	11313	03/27/2024	Mileage reimbursement CRWA	02-02-00-58070	139.36
Comcast	11302	03/27/2024	Internet@ Maintenance thru	002-01-00-58080	126.03
Fp Mailing Solutions	11305	03/27/2024	Lease on postage machine	02-01-00-58075	81
Comcast	11302	03/27/2024	Internet@ Holbein thru 04/14/	02-01-00-58080	437.54
Black Hills Energy	11300	03/27/2024	Gas@ Homeland Ct thru 03/11/	02-41-55030	134.8
Black Hills Energy	11300	03/27/2024	Gas@ Holbein Dr. thru 03/11/	02-47-55030	245.56
Black Hills Energy	11300	03/27/2024	Gas@ Pauma Valley thru 03/1/	02-49-55030	25.67
Black Hills Energy	11300	03/27/2024	Gas@ Red Fox Ln thru 03/11/	02-04-19-55030	52.33
Black Hills Energy	11300	03/27/2024	Gas@ Jessie Dr. thru 03/11/	02-04-83-55030	108.12
Black Hills Energy	11300	03/27/2024	Gas@ Latrobe Ct thru 03/11/	02-04-85-55030	25.67
Answer-Rite Telecommunicatic	11297	03/27/2024	March answering service	02-01-00-58075	99
Core & Main Lp	11303	03/27/2024	Bell harnesses x 8	02-02-47-52010	1770.42
Lincoln Life	DFT0000675	03/31/2024	Employee 457 Contribution	02-00-00-24003	554.56
Lincoln Life	DFT0000675	03/31/2024	Employee 457 Contribution	02-02-00-24003	229.68
Lincoln Life	DFT0000676	03/31/2024	Employee 457 Contribution	02-00-00-24003	42.72
Lincoln Life	DFT0000676	03/31/2024	Employee 457 Contribution	02-02-00-24003	579.56
Lincoln Life	DFT0000677	03/31/2024	457 Contributions	02-00-00-24003	725.5
Lincoln Life	DFT0000677	03/31/2024	457 Contributions	02-02-00-24003	1605.35
Colorado Department of Reven	DFT0000681	03/31/2024	State Income Tax Withholding	02-00-00-24001	447.02
Colorado Department of Reven	DFT0000681	03/31/2024	State Income Tax Withholding	02-02-00-24001	906
Internal Revenue Service	DFT0000678	03/31/2024	Social Security	02-00-00-24000	1448.3
Internal Revenue Service	DFT0000678	03/31/2024	Social Security	02-02-00-24000	2883.64
Internal Revenue Service	DFT0000679	03/31/2024	Medicare	02-00-00-24000	338.7
Internal Revenue Service	DFT0000679	03/31/2024	Medicare	02-02-00-24000	674.42
Internal Revenue Service	DFT0000680	03/31/2024	Federal Income Tax Withholdir	02-00-00-24002	1251.62
Internal Revenue Service	DFT0000680	03/31/2024	Federal Income Tax Withholdir	02-02-00-24002	2241.19
Fund 02 - Water Fund Total:					421525.52

Board Expense Report

Payable Dates: 3/1/2024 - 3/31/2024

Vendor Name	Payment Number	Post Date	Description (Item)	Account Number	Amount
Standard Insurance Co.-Life In	10627	03/28/2024	April disability premiums	03-50-00-54420	458.68
Clerk of the Combined Court	10620	03/28/2024	Mandatory employee deductio	03-50-00-24007	150
Century Link	10619	03/28/2024	Internet@ Waste plant	03-50-00-58080	236.79
T-Mobile	10629	03/28/2024	Employee cell phones	03-50-00-58080	575.07
Lincoln Life	DFT0000675	03/31/2024	Employee 457 Contribution	03-50-00-24003	184.82
Lincoln Life	DFT0000676	03/31/2024	Employee 457 Contribution	03-50-00-24003	616.26
Lincoln Life	DFT0000677	03/31/2024	457 Contributions	03-50-00-24003	1106.96
Colorado Department of Reven	DFT0000681	03/31/2024	State Income Tax Withholding	03-50-00-24001	645.98
Internal Revenue Service	DFT0000678	03/31/2024	Social Security	03-50-00-24000	2062.26
Internal Revenue Service	DFT0000679	03/31/2024	Medicare	03-50-00-24000	482.32
Internal Revenue Service	DFT0000680	03/31/2024	Federal Income Tax Withholdir	03-50-00-24002	1879.7
Fund 03 - Wastewater Fund Total:					121577.19
Grand Total:					543102.71

April 2024 Operations Report – Prepared by Aaron Tolman

Maintenance

W.E.T. (Whole Effluent Toxicity) Testing completed by Jarred Durham – awaiting results.

T.E.N.O.R.M (Technologically Enhanced Naturally Occurring Radioactive Material) sampling completed by Angel Muniz and Jake Hawker – awaiting results.

Process Control

e.Coli actual **23.0 MPN**

- CFU (Coliform Forming Units) and MPN (Most Probable Number) values are used interchangeably. The IDEXX method accounts for Total and Fecal Coliforms.

February total effluent flow: **26.802 MG**

Lbs. of solids transported (hailed) from UMCRWWTF facility = **115.3 tons (230,600lbs) @ (x % average solids) 13% solids average.**

001A (Effluent)

BOD % Removal	99.0%
TSS % Removal	99.0%

300 I (Influent)

BOD (mg/l)	258
BOD (lbs/d)	1835
BOD (avelbs/d)	1842 lbs removed.

PERMIT (30 day avg)

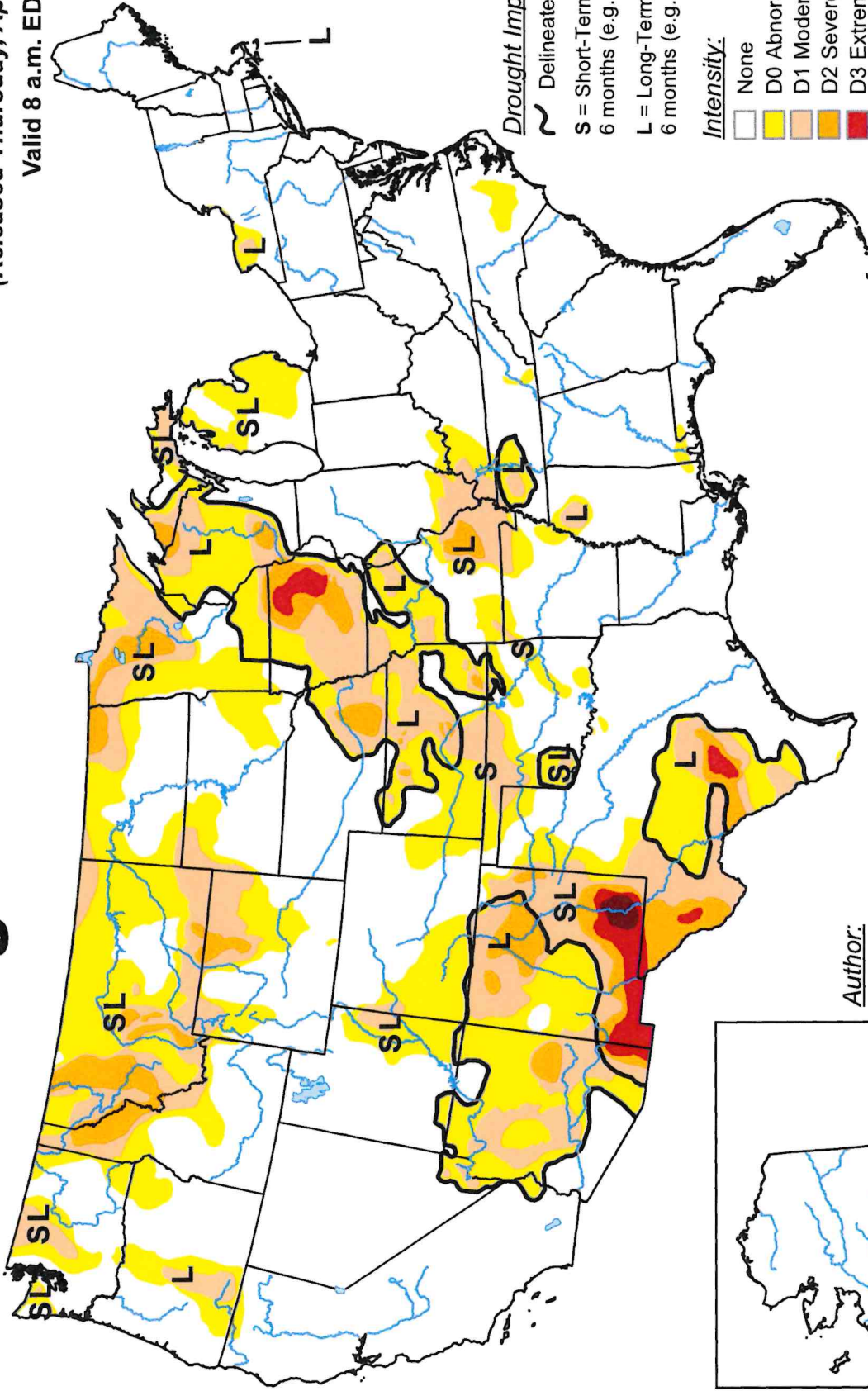
		MO %
Flow (MGD)	1.75	49.0%
Loading (lbs BOD/d)	3553	52.0%

U.S. Drought Monitor

April 9, 2024

(Released Thursday, Apr. 11, 2024)

Valid 8 a.m. EDT



Author:
Brad Pugh
CPC/NOAA

Drought Impact Types:

~ Delineates dominant impacts

S = Short-Term, typically less than 6 months (e.g. agriculture, grasslands)

L = Long-Term, typically greater than 6 months (e.g. hydrology, ecology)

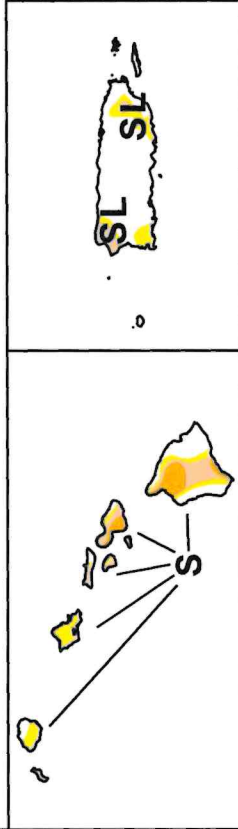
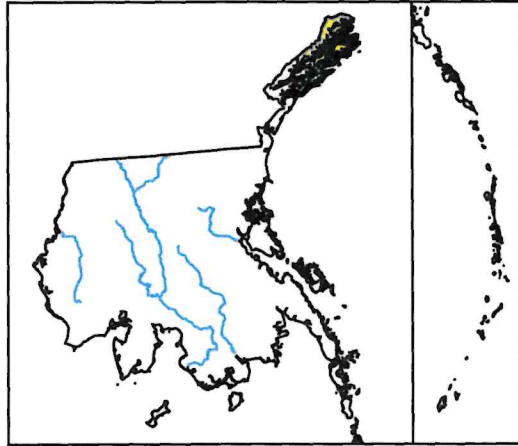
Intensity:

- None
- D0 Abnormally Dry
- D1 Moderate Drought
- D2 Severe Drought
- D3 Extreme Drought
- D4 Exceptional Drought

The Drought Monitor focuses on broad-scale conditions. Local conditions may vary. For more information on the Drought Monitor, go to <https://droughtmonitor.unl.edu/About.aspx>



droughtmonitor.unl.edu

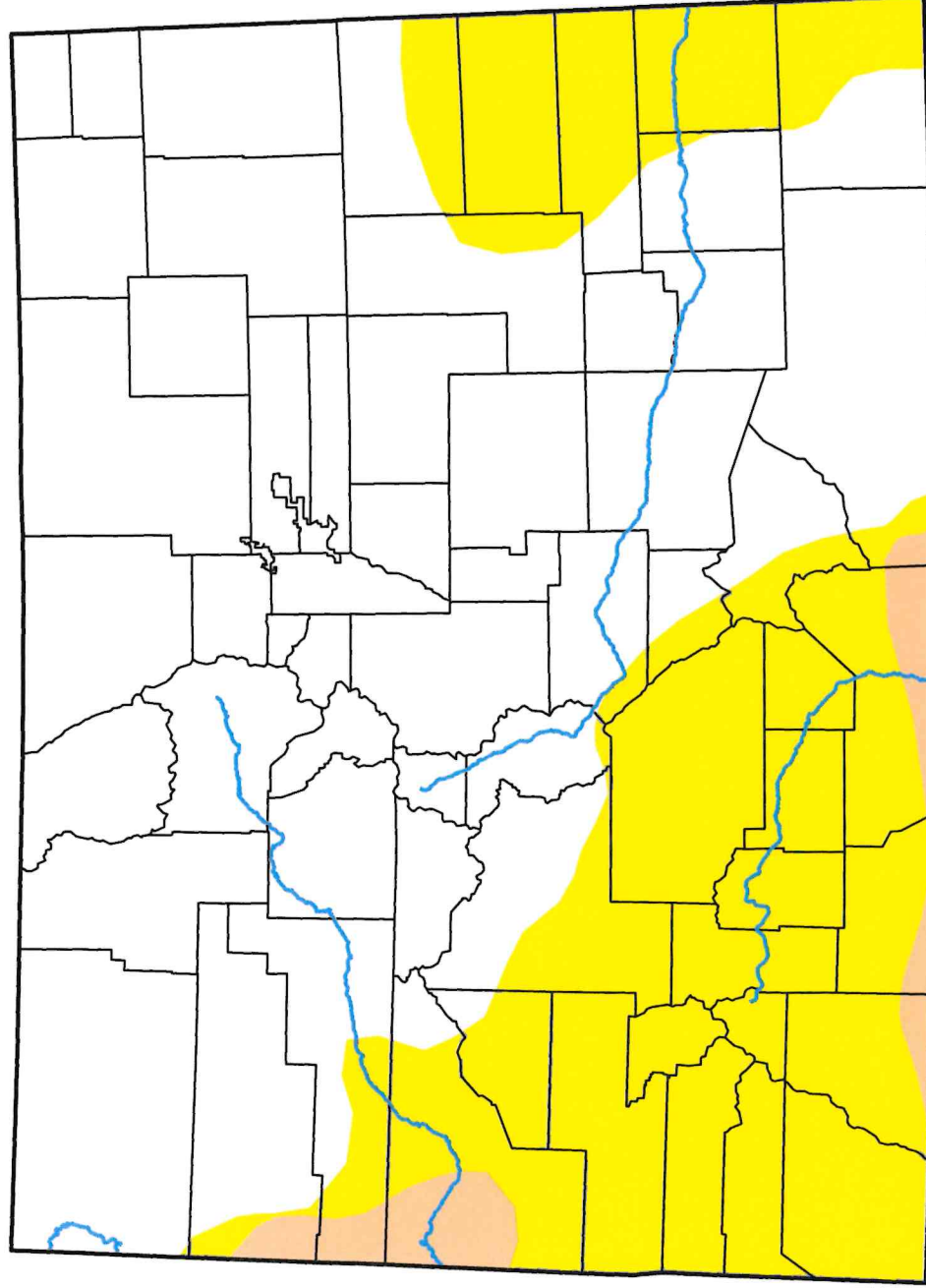


U.S. Drought Monitor Colorado







April 9, 2024

(Released Thursday, Apr. 11, 2024)

Valid 8 a.m. EDT



Intensity:

-  None
-  D0 Abnormally Dry
-  D1 Moderate Drought
-  D2 Severe Drought
-  D3 Extreme Drought
-  D4 Exceptional Drought

The Drought Monitor focuses on broad-scale conditions. Local conditions may vary. For more information on the Drought Monitor, go to <https://droughtmonitor.unl.edu/About.aspx>

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