

DONALA WATER AND SANITATION DISTRICT
BOARD OF DIRECTORS
MEETING MINUTES
June 20, 2024

The Board of Directors of the Donala Water and Sanitation District met in regular session at the District's water treatment facility, 15850 Holbein Drive, El Paso County, Colorado on June 20, 2024 at 1:30 P.M.

Directors Present: Wayne Vanderschuere
Bill George
Kevin Deardorff
Ed Miller
Scott McCulloch

Staff Present: Jeff Hodge
Christina Hawker
Carla Edwards
Ronny Wright
Aaron Tolman

Consultants Present: Roger Sams (GMS)
Brett Gracely (LRE)

Guests: James Howald (OCN)
Jackie Burhans (OCN)

President Vanderschuere called the meeting to order at 1:30 P.M.

Approval of Agenda:

- Hodge stated he needs to make one change to the agenda.
- He would like to obtain a motion for approval from the Donala Board to enter into a revised or new lease with AGRA consistent with the terms and conditions of the existing two leases for Donala's reusable return flows in Fountain Creek and Laughlin Water Rights.

Public Comment Non-Agenda Items:

- None.

Review of Financial Statements and Check Summaries:

- Hodge stated he believes we are on track to meet our water and wastewater revenue goals.
- Approval of Financials
 - George motioned to approve, Miller seconds, all aye.

Review of Minutes:

- Minutes from May 16, 2024, Regular Board Meeting accepted.
 - George motioned to approve, Miller seconds, all aye.

General Manager Report by Jeff Hodge:

- Update on Loop Authority Member Agency Financing and Contribution Agreement:

- Received 4 million in ARPA funds.
- The Project Manager was given discretion to negotiate and begin acquiring the easements needed.
- A draft of the agreement was created and is being reviewed currently. It will then be ready to bring to the board for review.
- July 18th Loop meeting will be an initial brief on the draft agreement with one Board Member from each entity's board attending. Bill George will be attending on behalf of Donala's Board.
- Hawker and Hodge took Cybersecurity training and are making a couple of changes to our security operations.
- Classic Homes is moving forward with their project of developing 44 units off Struthers. They will be separate TAP fees and individually measured meters.

Water Report by Ronny Wright:

- Well 1A has a potential check valve fail that they are looking into.
- Tank rehabilitation is going well. East tank may not have as much damage as originally anticipated in the ceiling. We did have a noise complaint; however, we are working to reduce the noise as much as possible.
- At the Residual Management Building the extra pipe is now gone. Landscaping is next, will start on that right away.
- Hodge is working on licensing the building to give us more flexibility with monitoring, etc.
- Meter replacements are down to about 18 in the district (plus 44 with the new Classic Homes project).

Leasing of Willow Creek Water to AGRA:

- Approval of allowing Donala's General Manager authority to enter into a revised or new lease with AGRA consistent with the terms and conditions of the existing two leases for Donala's reusable return flows in Fountain Creek and Laughlin Water Rights.
 - George motioned to approve, Deardorff seconds, all aye.

Wastewater Report by Aaron Tolman:

- Made some repairs to the south digester return pump. Has now been completely repaired.
- Influent Equalization Basin Pump #1 is out for repair/rebuild.
- SBR #1 motive pump repairs are progressing with a rebuild of mechanical seal and new bearings.
- Hodge and Tolman attended a meeting with Bill Burke from Tri Lakes and Steve Sheffield from Triview Metropolitan District to discuss influent and effluent flow monitoring. Donala has requested Triview's flow study data and is awaiting those results. Donala is working with Merrick and Ted Miller and Associates to conduct flow studies.
- E. Coli is at 14.1 MPN, down from last month, which is good.
- BOD removal was 98.7% and TSS was 99%, which is well above the required minimum of 85%.

Consultants Comments:

- Sams stated that we received an exclusion request from the District. This is from the Hancock's due to their subdivided lot on the NW corner of Leather Chaps Drive. This will more than likely become a formal action on the July 18th Board meeting agenda. Sams is drafting up a resolution to present at the next Board meeting.
 - Vanderschuere stated that there is a lot of overhead cost associated with this process and wondered if we have an administrative fee that is charged for this.
 - Hawker responded for the Inclusion process we take a \$2000 deposit for any fees incurred.
 - Hodge stated typically we would have these costs listed in an agreement and signed upfront.
- Gracely stated Joel Barber is working with Mark Valentine at Merrick to finalize some minor clarifying questions for the ASR grant.
- Gracely also mentioned, District 10 Water Commissioner's Office is now staffed, and they are working through their backlog.

Directors Comments:

- Vanderschuere stated they went to Mountain View Electric's Annual meeting.
- Hodge stated that we started an energy audit at Donala. He also spoke with Andrew Hagerty, our Account Manager, at MVEA about rates increasing and incentives for Donala.

- Vanderschuere stated that he was close to the Interlocken Fire recently. This fire is not too far away from our Ranch, only 15 miles South.
- Hodge said he has not heard any updates on fire mitigation lately.
- Vanderschuere reminded everyone the next Donala Board Meeting will be held at our Waste Plant.
- Hodge also mentioned that Forest Lakes will not be using our sewer interceptor for their project any longer.

Public Comment:

- None.

Meeting adjourned at 3:16 P.M.

These minutes are respectfully submitted for record by Carla Edwards on July 11, 2024.