

DONALA WATER AND SANITATION DISTRICT
BOARD OF DIRECTORS
MEETING MINUTES
JULY, 21 2022

The Board of Directors of the Donala Water and Sanitation District met in regular session at the District's office, 15850 Holbein Dr., El Paso County, Colorado on July, 21 2022 at 1:30pm.

Directors Present: Ed Houle
Wayne Vanderschuere
Kevin Deardorff
Bill George
Ed Miller

Staff Present: Jeff Hodge
Christina Hawker
Carla Edwards
Mike Boyett
Ashley Uhrin

Consultants Present: Roger Sams (GMS)
Brett Gracely (LRE)
Linda Glesne (CERG)
Madison Phillips (CERG)

Guests: Jackie Burhans (OCN)
James Howald (OCN)

President Houle called the meeting to order at 1:30pm.

Statement of Board President Vacancy:

- Ed Houle stated this would be his last board meeting as President. He will not be living in district. Election of Board Officers before the end of the meeting.

Approval of Agenda:

- Approved

Public Comment Non-Agenda Items:

- None

Review of Minutes:

- Minutes from June 2022 Board Meeting accepted
 - Bill George motioned to approve, Kevin Deardorff second, all aye.

Review of Financial Statements and Check Summaries:

- Donala revenue remaining 46.76%. Expenses at 66.13%.
- Waste Plant revenue remaining 57.96%. Expenses at 51.44%.

- BOK Investments ROI: 3.32%
 - Wayne Vanderschuere motion to accept, Bill George second, all aye.

Correspondence:

- Letter from the Managers of Forest Lakes and Triview:
 - Forest Lakes and Triview are considering discontinuing their utilization of the Upper Monument Creek Regional Wastewater Treatment Facility. If this comes to fruition, they would like to let Donala know we will have to assume all costs of operation, administration, maintenance, upgrade, and replacement for the plant. As well as be responsible for funding one hundred percent of any future expansions and compliance upgrades.
 - According to the IGA, Forest Lakes and Triview have a vote on any operational decisions effecting the plant. Both Forest Lakes and Triview would be open to discussing a potential agreement for Donala to purchase their rights and interest in the plant.
 - Donala has resolution from June's meeting stating they will not be participating in the NMCI.
- Woodmoor Water Letter:
 - Woodmoor Water and Sanitation will be foregoing participation in the NMCI project and cease activities toward pursuing the project.

Manager's Report:

Holbein Upgrades: Staff is in the final stages of bringing the plant fully back online. We had some delays with getting the filter material installed and now performing final debugging of the automation software.

Well 16A - Permitting and Drilling: The pump testing yielded a design pumping rate of 400 gpm and ability to be turned up to 500 gpm. The well was able to pump up to 700 gpm. At 400 gpm the well will produce 576,000 gallons per day.

Tri-Lakes WRF: Hodge went to the Tri-Lakes Board meeting July 12th. Hodge asked each of the three agencies to ask their respective boards if they would entertain Donala becoming part of the Tri-Lakes district. The reason behind this inquiry is Tri-Lakes currently treats their wastewater for about \$2100 per million gallons per year.

County Loop: The Loop Group met July 14th. We continue to work towards forming an authority this year. We also reviewed our water model and shared updates on various water issues in the area. We plan to have our next meeting the first week of August and bring our water resource engineers to fine tune our water model.

Conferences:

- Colorado Water Congress August 23-25, 2022. Steamboat Springs.
- SDA Annual Conference: September 12-15, 2022. Keystone.

Please let me know if you would like to attend either or both events.

Wastewater Report:

DMR in-house and AMZ analysis results were all well within permit limits for the past month.

- BOD⁵ influent was 278.2 mg/L, and Bod⁵ out was 4.0 mg/L for a removal efficiency of 99%.
- TSS influent was 280 mg/L, and TSS out was 2.8 mg/L for a removal efficiency of 99%.

Summer continues to be the best time of year for treatment at the UMCR WWTF. We plan to clean the DEB next week.

We were able to renew our Waste Management profile for waste disposal until 2025 after our recent grit sampling and contract lab analysis demonstrated our wastewater screenings and grit were shown to be well under the new CDPHE TENORM exempt level of 5 pCi/g.

Ultraviolet Disinfection continues to operate well in automatic control after we replaced the quartz bulb sleeves.

We replaced the VFD for #3 influent pump and returned it to automatic operation.

Jarred Durham Our new facility operator passed the Colorado Facility Operator's Class D Examination. Congratulations to him!

Amy Azevedo successfully completed this year's DMR/QA analysis with outstanding accuracy. Congratulations to her are also in order.

Roger Sams (GMS):

- Rocky Mountain Water Conference is the 3rd week in September at Keystone.

Brett Gracely (LRE):

- On June 30th, 2022 Brett submitted our water grant application. Brett received a draft letter of support to complete. Also, he will follow up with Matt Sterns to find out whether to amend our grant application.
- Brett had good conversations with Woodmoor and Cherokee. Strong interest for other regional partners.
- 16A is a good candidate for ASR.
- More on Laughlin legal rights during the August board meeting. Brett has a call scheduled with Matt to discuss.

Public Comment:

- None

Election of New Officers:

- Ed Houle vacated his President role.
- Bill George nominates Wayne Vanderschuere for President, Kevin Deardorff seconds, vote unanimous.
- Kevin Deardorff nominates Bill George for Vice President, Wayne Vanderschuere seconds, vote unanimous.
- Kevin Deardorff will remain as the Secretary/Treasurer.

Break for Executive Session at 2:20pm.

Executive Session:

- a. CRS §24-6-402(4)(e) Contract Negotiation for Long Term Water Contract with CSU.
- b. CRS §24-6-402(4)(e) Contract Negotiation Upper Monument Creek Regional Wastewater Treatment Facility (UMCRWTF)

Executive Session adjourned at 3:07pm.

Board Meeting adjourned at 3:08pm.

These minutes are respectfully submitted for record by Carla Edwards on August 18, 2022.