

DONALA WATER AND SANITATION DISTRICT
BOARD OF DIRECTORS
MEETING MINUTES
November 17, 2022

The Board of Directors of the Donala Water and Sanitation District met in regular session at the District's office, 15850 Holbein Dr., El Paso County, Colorado on November 17, 2022 at 1:30pm.

Directors Present: Wayne Vanderschuere
Bill George
Kevin Deardorff
Ed Miller
Ken Judd

Staff Present: Jeff Hodge
Christina Hawker
Mike Boyett
Ronny Wright
Ashley Uhrin

Consultants Present: Roger Sams (GMS)
Brett Gracely (LRE)

Guests: Jackie Burhans (OCN)
Ed Houle
Nancy Houle
Terry Vanderschuere
Scott McCulloch

President Vanderschuere called the meeting to order at 1:29pm.

Approval of Agenda:

- Approved.

Public Comment Non-Agenda Items:

- The board approved resolution 2022-4 to recognize the hard work and dedication Edward Houle served on the board throughout the years. Vanderschuere presented Edward Houle with an award of their appreciation.

Review of Minutes:

- Minutes from October 2022 Board Meeting accepted
 - Judd motioned to approve, George second, all aye.

Review of Financial Statements and Check Summaries:

- Review of operating revenues indicates that we are on track to meet projected goals for the end of the year
- Regarding operating expenses:
 - Hodge highlighted electrical aspects and that we are tracking and analyzing how much it cost us to move the water. This will allow us to be able to stabilize our rates and deliver the water in an efficient manner. The Pueblo Water Lease and Colorado Springs Utilities (CSU) are two areas where we could see some

initial savings on the operating side. We are done using CSU/Willow springs water for the season so it will be next year before that area of cost is re-analyzed.

- Waste financials: Hodge indicated that we will be within budget for both expenses and revenue for the wastewater plant.
- Deardorff had a question about expenses for Mountain View Electric and why there was a negative amount listed. Hawker explained that she had to void out a payment and re-do it as a result of a functionality error through the bank.
- Approval of financials
 - George motioned to approve, Judd second, all aye.

2023 Budget

- Discussed in greater detail in earlier workshop. Board provided broad direction during the workshop.
- Budget and rate increases will be voted on during the December 8th board meeting for approval

Appointment of GM for the Loop Authority

- Monument, Woodmoor, Cherokee and Donala have all approved the verbiage for the contract to create the Loop Authority adopted on November 7, 2022. Once signatures are obtained, the bank account can be opened. Monument representatives will take care of setting up EIN and SAM numbers as well as a bank account for the authority. The original contract states that the General Manager of each district will be their district's representative for the authority. Hodge asked for a formal motion to appoint him as the representative for Donala.
 - Judd motioned to approve, George second, all aye.

Manager's Report:

Radium:

- The 4th quarter test results for radium came back below detectable levels for the Holbein Plant. We have six months (two quarters) of test results showing the radium to be below detectable levels. The State of Colorado still indicates that we are in violation despite the test results. Wright and staff have been working with the state to resolve the outstanding administrative issues. No timeline on when the state will be able to take us out of violation.
- ARPA grants that have been awarded to the district and will be used on preventative radium removal measures as well as water treatment plant upgrades.
- LRE is doing an analysis of all our wells throughout the district to get an idea of the best blend of wells for water quality and cost effectiveness.

Well 8A:

- The motor broke but is still under warranty. It is currently at the manufacturers being repaired.

Well 16A:

- The pump and motor have been placed down the well, but we are still waiting on the VFD and raw water line to be put in place across the street. Sams said that the project is almost ready to go to bid.

Well 1A:

- Well is resting and we are waiting on the VFD to come back. Wright purchased meters for the wells that will help the staff determine water production and pumping rates. Meters should arrive by end of January 2023.

Willow Ranch:

- The ranch is closed, and flumes have been winterized by staff.

Wastewater Report:

- Boyett said they have been preparing for their state inspection and that the inspector should come within the next couple of weeks. Boyett said they feel prepared and confident.

Public Comment:

- Sams spoke about changes with the Water Quality Commission. The Commission is talking about delaying the vote about the basins until 2024 which could delay the district getting a renewed discharge permit until early 2025.
- Gracely is preparing for the LIRF (Lawn Irrigation Return Flows) analysis. This analysis must be completed every five years with the district's most recent study having been completed in 2018.
- Gracely is also working on an analysis of exchange potential from the current distribution point for the Laughlin Rights to a distribution point at Monument Creek. Gracely has requested a meeting with the Division Two Water Commissioner to discuss those possibilities.
- Gracely mentioned that the Aquifer Storage and Recovery (ASR) study is going well. Hodge is meeting with the State of Colorado in late November about permitting options for ASR.

Regular board meeting adjourned at 2:31pm.

These minutes are respectfully submitted for record by Ashley Uhrin on December 5, 2022.