

DONALA WATER AND SANITATION DISTRICT
REGULAR BOARD MEETING AGENDA
February 20, 2025

MEETING TIME & PLACE:

1:30 P.M.

DONALA WATER & SANITATION DISTRICT
15850 HOLBEIN DRIVE, COLORADO SPRINGS, CO 80921

Agenda

1. Call to Order
2. Pledge of Allegiance
3. Approval of Agenda
4. Public Comment on Items not on the Agenda
5. Minutes from January 16, 2025, Regular Meeting
6. Financial Reports
7. Presentation:
 - a. Cost of Service Analysis
8. Reports:
 - a. Election Update
 - b. General Manager
 - i. 7D-Redrill Update
 - c. Water
 - d. Wastewater
 - e. Consultants
9. Directors Comments
10. Public Comments
11. Executive Session:
 - a. CRS §24-6-402(4)(e) Contract Negotiation for Participation in the NMCI.
12. Adjourn

DONALA WATER AND SANITATION DISTRICT
BOARD OF DIRECTORS
MEETING MINUTES
January 16, 2025

The Board of Directors of the Donala Water and Sanitation District met in regular session at the District's Holbein Water Treatment Facility, 15850 Holbein Drive, El Paso County, Colorado on January 16, 2025, at 1:30 P.M.

Director's Present: Wayne Vanderschuere
Bill George
Kevin Deardorff
Ed Miller
Scott McCulloch

Staff Present: Jeff Hodge
Christina Hawker
Carla Edwards
Ronny Wright
Aaron Tolman

Consultants' Present: Roger Sams (GMS)
Brett Gracely (LRE)

Guests: Jackie Burhans (OCN)
James Howald (OCN)

President Vanderschuere called the meeting to order at 1:30 P.M.

Approval of Agenda:
o No changes.

Public Comment Non-Agenda Items:
• No public comments.

Review of Minutes:
• Minutes from December 12, 2024, Regular Board Meeting accepted.
o George motioned to approve, Deardorff seconds, all aye.

Review of Financial Statements and Check Summaries:
• Hawker stated we finish the year strong on both the Water and Wastewater budgets.
• Financials from January 16, 2025, accepted.
o George motioned to approve, Miller seconds, all aye.

Annual Administrative Notices Required by Statute:
• Annual Resolution-2025-1
o George motioned to approve, Miller seconds, all aye.
• 2025 Board Meeting Schedule
o George motioned to approve, Miller seconds, all aye.

The Loop Authority Back-up Designation:

- Hodge stated the current back-up designee for the Loop Authority, Ross Robinson, will be leaving Donala and a new back-up must be appointed.
- Hodge recommends that both Christina Hawker and Cade Pennington be back-up designees going forward and requests a motion from the board.
- Vanderschuere brings entertains a motion to designate both Hawker and Pennington as Loop Authority back-up designees in Resolution 2025-2.
 - George motioned to approve, Miller seconds, all aye.

General Manager Report by Jeff Hodge:

- Hodge stated with the re-drilling of 4A it will be a little shorter and this will be a good thing because Donala may be able to pick up more space in the Arapahoe.
- Hodge also studied the Well Field Model provided by LRE to ensure we will be able to provide adequate water supply for the District.
- Operations staff will be replacing a PRV to ensure we can provide water from 14A to the Holbein Plant as a redundancy.
- We are moving forward with the rehab of replacing the roof on the Holbein tank. We need to make sure we keep our storage tanks maintained, especially when talking about fire mitigation.
- We are also looking at keeping fire retardant materials on site.
- The Loop approved going out for the design faze on BidNet next week. Hopefully a decision will be made by March.
- The Southern portion of the alignment, to get the water up to the Bailey Plant, is underway as well.

Water Report by Ronny Wright:

- Wright is already communicating with vendors about getting us fire retardant materials on site.

Wastewater Report by Aaron Tolman:

- E-Coli levels are 38.3 MPN, well under the required levels.
- BOD removal was 99.0% and TSS was 98.7%, which is well above the required minimum of 85%.
- Hydraulic loading is at 46.4% and BOD loading is at 54.0%.
- In February, the Waste Plant will be performing a manual run of the SBR's for the mid-February PLC swap.

Consultants' Comments:

- Sams stated he got the okay to move forward with the Holbein tank repair project and has sent a contract to Advanced Tank and Construction. They were the ones who built both the Latrobe tank and our large Holbein tank.
- Sams said the budget for the project is 270-280k for the project, which includes replacing the roof structure, enhancing one of the shelf manways, and nozzle work.
- Sams stated Wright and himself are trying to work out a schedule for the different District projects where we are not putting too much demand on our system and been mindful of weather at the same time. Sams thinks the start date for the Latrobe tank project will still be sometime around Labor Day.
- Sams went through a timeline summary of Basin and Site-Specific Standards that could be incorporated into our discharge permits between 2025-2035
- Gracely continues to work on our Laughlin Water Rights
 - Due diligence filing was completed, and they are currently tracking one opposer to make an exchange in the Turquoise Reservoir
 - Gracely provided a summary of accounting exchanges, but they asked for more detailed accounting.
- Gracely stated that we objected to a Security Water and Sanitation District court case back in late 2023-early 2024 and we now have comments back. Gracely said the reason Donala objected to the case is that it protects our interests of continuing to divert Laughlin water at the FMIC and having it quantified properly there and making sure the diversion record is recorded and quantified. Also making sure the FMIC is administering and operated correctly, so that when the Loop is operational it makes the change case for the Laughlin documented so it can then be diverted to the Chilcott.

Directors Comments:

- Miller asked if there can only be one vote per household for the upcoming District election.
 - Hawker clarified it is one vote per eligible registered Colorado voter who lives or owns property in District.

Public Comment:

- None.

Regular Session Meeting adjourned at 2:26 P.M.

These minutes are respectfully submitted for record by Carla Edwards on February 13, 2025.



	Original Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 02 - Water Fund					
Revenue					
02-00-00-40010	Water Sales	4,047,103.00	181,584.68	181,584.68	(3,865,518.32)
02-00-00-40020	Effluent/Augment	125,000.00	7,887.35	7,887.35	(117,112.65)
02-00-00-40030	Sewer Sales	1,670,709.00	132,600.77	132,600.77	(1,538,108.23)
02-00-00-40060	AVS Revenue	2,625.00	350.00	350.00	(2,275.00)
02-00-00-41000	Water Tap Fees	-	8,500.00	8,500.00	8,500.00
02-00-00-41001	Sewer Tap Fees	-	8,500.00	8,500.00	8,500.00
02-00-00-41002	Water Developing Fees	-	6,500.00	6,500.00	6,500.00
02-00-00-41003	Sewer Developing Fees	-	2,500.00	2,500.00	2,500.00
02-00-00-41004	Installation Fees	-	1,500.00	1,500.00	1,500.00
02-00-00-41005	Water Investment Fee	-	4,000.00	4,000.00	4,000.00
02-00-00-42001	Property Tax	2,652,529.88	747.21	747.21	(2,651,782.67)
02-00-00-42002	MV/SO Property Tax	175,000.00	20,333.60	20,333.60	(154,666.40)
02-00-00-43000	Capital Project Interest	190,000.00	-	-	(190,000.00)
02-00-00-43001	Strategic Planning Interest	60,000.00	-	-	(60,000.00)
02-00-00-43002	Operating Reserve Interest	140,000.00	-	-	(140,000.00)
02-00-00-43003	Property Tax Interest	145,000.00	-	-	(145,000.00)
02-00-00-44000	Water Penalty Account	-	830.54	830.54	830.54
02-00-00-44001	Sewer Penalty Account	-	(237.10)	(237.10)	(237.10)
02-00-00-45000	L.T. Investment Revenue	200,000.00	-	-	(200,000.00)
02-00-00-47008	ASR Reimbursement	290,000.00	-	-	(290,000.00)
02-00-00-47400	Triview Waste Plant Rev	852,084.00	-	-	(852,084.00)
02-00-00-47403	Forest Lakes Waste Plant Rev	175,477.00	-	-	(175,477.00)
02-00-00-49900	Miscellaneous Revenue	35,000.00	1,926.12	1,926.12	(33,073.88)
	Revenue Total:	\$ 10,760,527.88	\$ 377,523.17	\$ 377,523.17	\$ (10,383,004.71)
					96.49%
Expense					
02-00-00-54010	Salary-Office	466,189.90	27,798.88	27,798.88	438,391.02
02-00-00-54400	457 Plan-Donala Expense	30,641.59	9,629.68	9,629.68	21,011.91
02-00-00-54410	Insurance-Health	225,677.00	37,373.02	37,373.02	188,303.98
02-00-00-54500	Salary-Board Members	6,000.00	-	-	6,000.00
02-00-00-56650	Debt Reserve	1,250,000.00	-	-	1,250,000.00
02-01-00-54420	Disability, Life Ins.	14,650.00	2,345.76	2,345.76	12,304.24
02-01-00-54430	Identity Protection	1,800.00	140.00	140.00	1,660.00
02-01-00-54450	WASTE PLT./Salary,Taxes	792,742.00	-	-	792,742.00
02-01-00-57002	Miscellaneous Expense	5,000.00	-	-	5,000.00
02-01-00-58001	Credit Card Expense	-	4,700.00	4,700.00	(4,700.00)
02-01-00-58005	Office Expenses	65,000.00	1,172.00	1,172.00	63,828.00
02-01-00-58010	Large Office Equipment	20,000.00	-	-	20,000.00
02-01-00-58015	Publication Expenses	12,000.00	-	-	12,000.00
02-01-00-58020	Auditing/Accounting Expense	27,400.00	-	-	27,400.00
02-01-00-58025	County Treas. Fee-G.F.	55,000.00	10.56	10.56	54,989.44
02-01-00-58035	Fees, Permits	22,000.00	13,200.47	13,200.47	8,799.53
02-01-00-58040	Insurance-Bldg.	36,787.00	167,664.50	167,664.50	(130,877.50)
02-01-00-58045	Insurance-Auto Ins.	16,581.00	-	-	16,581.00
02-01-00-58055	Insurance_Liability & Auto	43,743.00	-	-	43,743.00
02-01-00-58056	Insurance-Workmen's Comp.	19,828.00	-	-	19,828.00
02-01-00-58060	Legal - General	50,000.00	-	-	50,000.00
02-01-00-58065	Legal - Water	50,000.00	1,092.50	1,092.50	48,907.50
02-01-00-58070	Training Expenses	40,000.00	1,550.00	1,550.00	38,450.00
02-01-00-58075	Contract Services	130,000.00	3,368.07	3,368.07	126,631.93
02-01-00-58080	Communications	28,500.00	2,415.74	2,415.74	26,084.26

Budget Report

		Original	Period	Fiscal	Variance	Percent
		Total Budget	Activity	Activity	Favorable (Unfavorable)	Remaining
02-02-00-52000	Repair & Maintenance- General	200,000.00	(3,342.06)	(3,342.06)	203,342.06	
02-02-00-52010	Tools & Equipment	15,000.00	189.90	189.90	14,810.10	
02-02-00-52070	Water and Well Engineering	150,000.00	-	-	150,000.00	
02-02-00-52110	Civil Engineering	120,000.00	170.40	170.40	119,829.60	
02-02-00-53006	Fuel	12,000.00	227.04	227.04	11,772.96	
02-02-00-53012	Truck Maintenance	25,000.00	(488.65)	(488.65)	25,488.65	
02-02-00-54020	Salary-Water Operations	531,731.00	67,117.30	67,117.30	464,613.70	
02-02-00-54220	Payroll-Water Tax	34,563.00	-	-	34,563.00	
02-02-00-54400	457 Plan-Donala Expense	37,250.00	5,145.02	5,145.02	32,104.98	
02-02-00-54451	Triview Waste Plant Exp	852,084.00	-	-	852,084.00	
02-02-00-54452	Forest Lakes Waste Plant Ex	175,477.00	-	-	175,477.00	
02-02-00-56610	CWRPDA Principal \$5M	287,967.00	136,082.00	136,082.00	151,885.00	
02-02-00-56615	CWAP Interest-\$5M	26,952.00	19,627.64	19,627.64	7,324.36	
02-02-00-56620	2020 Bond B	215,000.00	-	-	215,000.00	
02-02-00-56625	2020 Bond B INT	102,408.50	-	-	102,408.50	
02-02-00-56635	2020 Bond A INT	116,850.00	-	-	116,850.00	
02-02-00-57002	Miscellaneous Expense	5,000.00	(359.95)	(359.95)	5,359.95	
02-02-00-57100	Tabor Reserves	285,044.00	-	-	285,044.00	
02-02-00-57110	Contingency Exp	100,000.00	-	-	100,000.00	
02-02-00-58070	Training Expenses	15,000.00	(303.00)	(303.00)	15,303.00	
02-02-00-58075	Contract Services	38,450.00	1,139.58	1,139.58	37,310.42	
02-02-00-60000	Capital Projects - General	4,260,144.00	-	-	4,260,144.00	
02-02-00-60003	Loop Group	500,000.00	-	-	500,000.00	
02-02-01-52000	Repair & Maintenance - SCADA	50,000.00	8,813.60	8,813.60	41,186.40	
02-02-41-52000	Repair & Maintenance	10,000.00	-	-	10,000.00	
02-02-41-52010	Tools & Equipment	5,000.00	-	-	5,000.00	
02-02-41-52030	Residuals Management	72,500.00	2,986.88	2,986.88	69,513.12	
02-02-41-55030	Natural Gas	1,400.00	119.67	119.67	1,280.33	
02-02-43-52000	Repair & Maintenance	5,000.00	-	-	5,000.00	
02-02-43-52010	Tools & Equipment	5,000.00	-	-	5,000.00	
02-02-43-55030	Natural Gas	3,250.00	341.68	341.68	2,908.32	
02-02-45-51009	Hazardous Materials Charges	125.00	-	-	125.00	
02-02-45-51015	Caustic Soda	27,000.00	-	-	27,000.00	
02-02-45-51030	Chlorine (Sodium Hypochloride)	5,300.00	-	-	5,300.00	
02-02-45-51040	Potassium Permanganate	1,500.00	-	-	1,500.00	
02-02-45-51060	Lab & Analytical Equip	10,000.00	-	-	10,000.00	
02-02-45-51070	Lab Tests	10,000.00	-	-	10,000.00	
02-02-45-51080	Chem-Other	2,000.00	-	-	2,000.00	
02-02-45-52000	Repair & Maintenance	50,000.00	-	-	50,000.00	
02-02-45-52010	Tools & Equipment	10,000.00	-	-	10,000.00	
02-02-45-55010	Utilities-Electric	84,000.00	6,588.00	6,588.00	77,412.00	
02-02-45-55030	Natural Gas	750.00	65.37	65.37	684.63	
02-02-47-51000	Acetylene	900.00	73.78	73.78	826.22	
02-02-47-51009	Hazardous Materials Charges	520.00	41.16	41.16	478.84	
02-02-47-51015	Caustic Soda	10,700.00	-	-	10,700.00	
02-02-47-51020	Oxygen	800.00	66.34	66.34	733.66	
02-02-47-51030	Chlorine (Sodium Hypochlorade)	6,300.00	-	-	6,300.00	
02-02-47-51040	Potassium Permanganate	2,000.00	-	-	2,000.00	
02-02-47-51060	Lab & Analytical Equip	17,000.00	127.75	127.75	16,872.25	
02-02-47-51070	Lab Tests	14,000.00	66.87	66.87	13,933.13	
02-02-47-51080	Chem-Other	1,000.00	-	-	1,000.00	
02-02-47-52000	Repair & Maintenance	50,000.00	11,575.35	11,575.35	38,424.65	
02-02-47-52010	Tools & Equipment	10,000.00	-	-	10,000.00	
02-02-47-55010	Utilities-Electric	47,250.00	1,079.00	1,079.00	46,171.00	
02-02-47-55030	Natural Gas	2,500.00	276.11	276.11	2,223.89	
02-02-47-60000	Capital Projects	-	70,730.03	70,730.03	(70,730.03)	
02-02-49-52000	Repair & Maintenance	7,500.00	-	-	7,500.00	
02-02-49-55010	Utilities-Electric	3,045.00	226.00	226.00	2,819.00	

Budget Report

		Original	Period	Fiscal	Variance	
		Total Budget	Activity	Activity	Favorable	Percent
					(Unfavorable)	Remaining
02-02-49-55030	Natural Gas	300.00	72.40	72.40	227.60	
02-02-93-58080	Communications	3,000.00	199.36	199.36	2,800.64	
02-03-71-52000	Repair & Maintenance	12,000.00	-	-	12,000.00	
02-03-71-55010	Utilities-Electric	5,250.00	385.00	385.00	4,865.00	
02-03-73-52000	Repair & Maintenance	10,000.00	-	-	10,000.00	
02-03-73-55010	Utilities-Electric	6,825.00	472.29	472.29	6,352.71	
02-03-75-52000	Repair & Maintenance	10,000.00	-	-	10,000.00	
02-04-01-52000	Repair & Maintenance	10,000.00	-	-	10,000.00	
02-04-01-55010	Utilities-Electric	38,010.00	330.00	330.00	37,680.00	
02-04-03-52000	Repair & Maintenance	10,000.00	-	-	10,000.00	
02-04-05-52000	Repair & Maintenance	10,000.00	-	-	10,000.00	
02-04-07-55010	Utilities-Electric	-	449.00	449.00	(449.00)	
02-04-13-52000	Repair & Maintenance	10,000.00	-	-	10,000.00	
02-04-13-55010	Utilities-Electric	26,565.00	1,124.00	1,124.00	25,441.00	
02-04-15-52000	Repair & Maintenance	10,000.00	-	-	10,000.00	
02-04-15-55010	Utilities-Electric	47,565.00	615.00	615.00	46,950.00	
02-04-17-52000	Repair & Maintenance	10,000.00	-	-	10,000.00	
02-04-17-55010	Utilities-Electric	14,700.00	449.00	449.00	14,251.00	
02-04-19-52000	Repair & Maintenance	10,000.00	-	-	10,000.00	
02-04-19-55010	Utilities-Electric	38,325.00	349.00	349.00	37,976.00	
02-04-19-55030	Natural Gas	560.00	26.71	26.71	533.29	
02-04-23-52000	Repair & Maintenance	10,000.00	-	-	10,000.00	
02-04-23-55010	Utilities-Electric	3,045.00	138.00	138.00	2,907.00	
02-04-25-52000	Repair & Maintenance	10,000.00	-	-	10,000.00	
02-04-25-55010	Utilities-Electric	47,250.00	6,193.16	6,193.16	41,056.84	
02-04-61-52000	Repair & Maintenance	7,500.00	-	-	7,500.00	
02-04-61-55010	Utilities-Electric	-	76.00	76.00	(76.00)	
02-04-63-52000	Repair & Maintenance	7,500.00	-	-	7,500.00	
02-04-63-60000	Capital Projects	-	26,000.01	26,000.01	(26,000.01)	
02-04-65-52000	Repair & Maintenance	7,500.00	-	-	7,500.00	
02-04-81-52000	Repair & Maintenance	6,000.00	-	-	6,000.00	
02-04-81-55010	Utilities-Electric	16,800.00	1,511.00	1,511.00	15,289.00	
02-04-83-52000	Repair & Maintenance	6,000.00	-	-	6,000.00	
02-04-83-55030	Natural Gas	1,050.00	45.31	45.31	1,004.69	
02-04-85-52000	Repair & Maintenance	6,000.00	-	-	6,000.00	
02-04-85-55010	Utilities-Electric	15,750.00	1,252.00	1,252.00	14,498.00	
02-04-85-55030	Natural Gas	350.00	25.45	25.45	324.55	
02-04-91-59900	Colo. Spgs Util Convey, Treat, Delive	1,061,859.00	15,294.47	15,294.47	1,046,564.53	
02-04-91-59901	Pueblo Water Lease Agmt.	160,000.00	-	-	160,000.00	
	Expense Total:	\$ 13,691,503.99	\$ 655,851.15	\$ 655,851.15	\$ 13,035,652.84	95.21%

Fund: 03 - Wastewater Fund

Revenue

03-00-00-47001	FL O & M Payments	175,477.00	11,695.06	11,695.06	(163,781.94)	
03-00-00-48003	PD-DWSD Salary, Taxes	792,742.00	57,730.73	57,730.73	(735,011.27)	
03-50-00-47000	Triview O & M Payments	852,084.00	58,950.30	58,950.30	(793,133.70)	
	Revenue Total:	\$ 1,820,303.00	\$ 128,376.09	\$ 128,376.09	\$ (1,691,926.91)	92.95%

Expense

03-50-00-51011	Magnesium Hydroxide	65,000.00	7,620.80	7,620.80	57,379.20	
03-50-00-51050	Polymer	35,000.00	-	-	35,000.00	
03-50-00-51060	Lab & Analytical Equip	20,000.00	-	-	20,000.00	
03-50-00-51070	Lab Tests	35,000.00	1,926.16	1,926.16	33,073.84	
03-50-00-51080	Chem-Other	3,500.00	-	-	3,500.00	
03-50-00-52000	Repair & Maintenance	285,000.00	3,308.71	3,308.71	281,691.29	
03-50-00-52010	Tools & Equipment	10,000.00	(66.96)	(66.96)	10,066.96	
03-50-00-52020	Biosolids Hauling	120,000.00	6,479.24	6,479.24	113,520.76	
03-50-00-52050	Engineering-WP	10,000.00	-	-	10,000.00	

Budget Report

		Original	Period	Fiscal	Variance	Percent
		Total Budget	Activity	Activity	Favorable (Unfavorable)	Remaining
03-50-00-52060	AFCURE	25,000.00	-	-	25,000.00	
03-50-00-53006	Fuel	2,000.00	125.34	125.34	1,874.66	
03-50-00-53012	Truck Maintenance	4,500.00	(664.23)	(664.23)	5,164.23	
03-50-00-54030	Salary-Regional WWTF	500,594.00	45,346.87	45,346.87	455,247.13	
03-50-00-54230	Payroll-Regional	32,540.00	-	-	32,540.00	
03-50-00-54400	457 Plan-Donala Expense	35,042.00	10,115.22	10,115.22	24,926.78	
03-50-00-54410	Insurance-Health	140,724.00	19,559.96	19,559.96	121,164.04	
03-50-00-54420	Disability, Life Ins.	5,870.00	980.00	980.00	4,890.00	
03-50-00-54430	Identity Protection	600.00	30.00	30.00	570.00	
03-50-00-55010	Utilities-Electric	264,728.00	23,007.00	23,007.00	241,721.00	
03-50-00-55020	Propane	37,000.00	(5,702.86)	(5,702.86)	42,702.86	
03-50-00-57002	Miscellaneous Expense	2,500.00	-	-	2,500.00	
03-50-00-57110	Contingency Exp	50,000.00	-	-	50,000.00	
03-50-00-58005	Office Expenses	5,300.00	(311.01)	(311.01)	5,611.01	
03-50-00-58015	Publication Expenses	600.00	-	-	600.00	
03-50-00-58035	Fees, Permits	20,000.00	14,309.06	14,309.06	5,690.94	
03-50-00-58040	Insurance-Bldg.	26,000.00	-	-	26,000.00	
03-50-00-58045	Insurance-Auto Ins.	2,761.00	-	-	2,761.00	
03-50-00-58055	Insurance_Liability & Auto	6,745.00	-	-	6,745.00	
03-50-00-58056	Insurance-Workmen's Comp.	3,800.00	-	-	3,800.00	
03-50-00-58060	Legal - General	3,000.00	-	-	3,000.00	
03-50-00-58070	Training Expenses	10,000.00	(89.00)	(89.00)	10,089.00	
03-50-00-58075	Contract Services	27,300.00	1,755.50	1,755.50	25,544.50	
03-50-00-58080	Communications	10,200.00	646.29	646.29	9,553.71	
03-50-00-60500	Capital Projects	20,000.00	-	-	20,000.00	
Expense Total:		\$ 1,820,304.00	\$ 128,376.09	\$ 128,376.09	\$ 1,691,927.91	92.95%



Vendor Name	Payment Number	Post Date	Description (Item)	Account Number	Amount
Fund: 02 - Water Fund					
Cebt	DFT0000906	01/01/2025	January health insurance prem	02-00-00-54410	18,686.51
Timber Line Electric & Control	11901	01/01/2025	I Global Care software renewal	02-02-01-52000	6,996.00
Colorado Water Congress	11788	01/01/2025	Annual Convention x 2	02-01-00-58070	1,550.00
Flowpoint Environmental Syste	11794	01/01/2025	Annual renewal fee for softwa	02-02-00-58075	1,095.00
Colorado Department of Reven	DFT0000922	01/06/2025	State Income Tax Withholding	02-02-00-24001	639.00
Internal Revenue Service	DFT0000919	01/06/2025	Social Security	02-02-00-24000	1,852.18
Internal Revenue Service	DFT0000920	01/06/2025	Medicare	02-02-00-24000	433.16
Internal Revenue Service	DFT0000921	01/06/2025	Federal Income Tax Withholdir	02-02-00-24002	3,069.07
Lincoln Life	DFT0000923	01/06/2025	Employer 457 Contribution	02-00-00-24003	7,877.81
Lincoln Life	DFT0000923	01/06/2025	Employer 457 Contribution	02-02-00-24003	1,940.63
First Citiznes Bank & Trust Co	11892	01/07/2025	Lease on Kyocera copier	02-01-00-58075	194.41
Usi Insurance Services Llc	11904	01/07/2025	Excess Liability - PHUB895516	02-01-00-58040	10,088.00
Usi Insurance Services Llc	11904	01/07/2025	Cyber Liability - ESN04401839	02-01-00-58040	3,759.50
Usi Insurance Services Llc	11904	01/07/2025	Commercial Package	02-01-00-58040	153,817.00
Airgas Usa, Llc	11884	01/07/2025	Cylinder rental acetylene and c	02-02-47-51000	73.78
Airgas Usa, Llc	11884	01/07/2025	Cylinder rental acetylene and c	02-02-47-51009	41.16
Airgas Usa, Llc	11884	01/07/2025	Cylinder rental acetylene and c	02-02-47-51020	66.34
Answer-Rite Telecommunicatic	11885	01/07/2025	January answering service	02-01-00-58075	115.00
Pilot Travel Centers LLC	DFT0000924	01/07/2025	January fuel expenses	02-02-00-53006	55.65
Sbs Services Group Llc	11898	01/07/2025	January janitorial services	02-01-00-58075	321.50
Tri-Lakes Printing	11902	01/07/2025	Ballots	02-01-00-58005	57.00
Frontier It	11893	01/07/2025	Monthly billing January	02-01-00-58075	1,869.50
Colorado Springs Utilities	11887	01/07/2025	Gas@ Maintenance thru 12/30	02-02-43-55030	341.68
Colorado Springs Utilities	11887	01/07/2025	Electric@ Northgate thru12/30	02-03-73-55010	81.20
Colorado Springs Utilities	11887	01/07/2025	Gas@ R Hull thru 12/30/24	02-02-45-55030	65.37
Comcast	11888	01/07/2025	Internet@ RHull thru 02/03/25	02-01-00-58080	137.08
Comcast	11888	01/07/2025	Internet@ Holbein thru 01/14/	02-01-00-58080	438.34
Standard Insurance Co.-Life In	11900	01/07/2025	Disability - January premiums	02-01-00-54420	1,172.88
Lincoln Life	DFT0000926	01/15/2025	Employee 457 Contribution	02-00-00-24003	254.54
Lincoln Life	DFT0000926	01/15/2025	Employee 457 Contribution	02-02-00-24003	389.00
Lincoln Life	DFT0000927	01/15/2025	Employee 457 Contribution	02-00-00-24003	156.85
Lincoln Life	DFT0000927	01/15/2025	Employee 457 Contribution	02-02-00-24003	554.47
Lincoln Life	DFT0000928	01/15/2025	457 Contributions	02-00-00-24003	878.02
Lincoln Life	DFT0000928	01/15/2025	457 Contributions	02-02-00-24003	1,646.04
Colorado Department of Reven	DFT0000932	01/15/2025	State Income Tax Withholding	02-00-00-24001	516.01
Colorado Department of Reven	DFT0000932	01/15/2025	State Income Tax Withholding	02-02-00-24001	943.00
Internal Revenue Service	DFT0000929	01/15/2025	Social Security	02-00-00-24000	1,621.34
Internal Revenue Service	DFT0000929	01/15/2025	Social Security	02-02-00-24000	2,982.98
Internal Revenue Service	DFT0000930	01/15/2025	Medicare	02-00-00-24000	379.18
Internal Revenue Service	DFT0000930	01/15/2025	Medicare	02-02-00-24000	697.62
Internal Revenue Service	DFT0000931	01/15/2025	Federal Income Tax Withholdir	02-00-00-24002	1,541.00
Internal Revenue Service	DFT0000931	01/15/2025	Federal Income Tax Withholdir	02-02-00-24002	2,785.93
Comcast Business	11917	01/22/2025	January fiberline	02-01-00-58080	705.30
Cebt	DFT0000939	01/22/2025	February health insurance prem	02-00-00-54410	18,686.51
Tyler Technologies Inc	11926	01/22/2025	Tyler transaction fees	02-01-00-58001	4,700.00
Hpe, Inc.	11920	01/22/2025	January preventive maintenanc	02-02-00-58075	136.00
Martin and Wood Water Const	11921	01/22/2025	21CW3082 Triview Excelsior Di	02-01-00-58065	1,092.50
Raftelis	11923	01/22/2025	Cost of Service Study	02-01-00-58005	830.00
Axis	11914	01/22/2025	Base & usage charge Kyocera c	02-01-00-58005	99.80
Axis	11914	01/22/2025	Base & usage charge Kyocera c	02-01-00-58075	17.60
Usa Blue Book	11927	01/22/2025	Stenner S420 Series Pump	02-02-47-52000	1,298.50
Usa Blue Book	11927	01/22/2025	Bomber jacket x2	02-02-00-52010	189.90
Usa Blue Book	11927	01/22/2025	LMI B9 Series Pump	02-02-47-52000	3,712.00

Board Expense Report

Payable Dates: 1/1/2025 - 1/31/2025

Vendor Name	Payment Number	Post Date	Description (Item)	Account Number	Amount
Verizon Wireless	11928	01/22/2025	Willow Creek data plan	02-02-93-58080	199.36
Pilot Travel Centers LLC	DFT0000940	01/22/2025	January fuel expenses	02-02-00-53006	171.39
Sbs Services Group Llc	11924	01/22/2025	January janitorial services	02-01-00-58075	321.50
Black Hills Energy	11915	01/22/2025	Gas@ Homland Ct thru 01/10/2	02-02-41-55030	119.67
Black Hills Energy	11915	01/22/2025	Gas@ Holbein Dr thru 01/10/2	02-02-47-55030	276.11
Black Hills Energy	11915	01/22/2025	Gas@ Pauma Valley thru 01/10/2	02-02-49-55030	72.40
Black Hills Energy	11915	01/22/2025	Gas@ Red Fox Ln thru 01/10/2	02-04-19-55030	26.71
Black Hills Energy	11915	01/22/2025	Gas@ Jessie Dr thru 01/10/25	02-04-83-55030	45.31
Black Hills Energy	11915	01/22/2025	Gas@ Latrobe Ct thru 01/10/2	02-04-85-55030	25.45
T-Mobile	11925	01/22/2025	Employee cell phones	02-01-00-58080	68.23
Comcast	11916	01/22/2025	Internet@ Maintenance thru 0	02-01-00-58080	137.08
E-470 Public Highway Authority	11918	01/22/2025	Toll statement - 2099372108	02-02-00-57002	5.00
Colorado Springs Utilities	DFT0000937	01/22/2025	Water Regional System Availa	02-04-91-59900	15,294.47
Mountain View Electric Assn.	DFT0000938	01/22/2025	400 RHull thru 01/01/25	02-02-45-55010	6,588.00
Mountain View Electric Assn.	DFT0000938	01/22/2025	1700 Holbein thru 01/01/25	02-02-47-55010	1,079.00
Mountain View Electric Assn.	DFT0000938	01/22/2025	6507 Pauma Valley thru 01/01/2	02-02-49-55010	226.00
Mountain View Electric Assn.	DFT0000938	01/22/2025	1100 FRLift thru 01/01/25	02-03-71-55010	385.00
Mountain View Electric Assn.	DFT0000938	01/22/2025	1501 Northgate thru 01/01/25	02-03-73-55010	391.09
Mountain View Electric Assn.	DFT0000938	01/22/2025	200 Well 2 thru 01/01/25	02-04-01-55010	330.00
Mountain View Electric Assn.	DFT0000938	01/22/2025	500 Jessie thru 12/31/24	02-04-07-55010	449.00
Mountain View Electric Assn.	DFT0000938	01/22/2025	1800 Well 8 thru 01/01/25	02-04-13-55010	1,124.00
Mountain View Electric Assn.	DFT0000938	01/22/2025	100 Well 9A thru 01/01/25	02-04-15-55010	615.00
Mountain View Electric Assn.	DFT0000938	01/22/2025	1400 Well 11 thru 01/02/25	02-04-17-55010	449.00
Mountain View Electric Assn.	DFT0000938	01/22/2025	1200 Well 12 thru 01/01/25	02-04-19-55010	349.00
Mountain View Electric Assn.	DFT0000938	01/22/2025	5300 Well 14 thru 01/01/25	02-04-23-55010	138.00
Mountain View Electric Assn.	DFT0000938	01/22/2025	0300 Well 16A thru 01/01/25	02-04-25-55010	6,193.16
Mountain View Electric Assn.	DFT0000938	01/22/2025	3101 Baptist thru 01/01/25	02-04-61-55010	76.00
Mountain View Electric Assn.	DFT0000938	01/22/2025	1000 Baptist booster thru 01/0	02-04-81-55010	1,511.00
Mountain View Electric Assn.	DFT0000938	01/22/2025	300 Latrobe thru 01/01/25	02-04-85-55010	1,252.00
Meyer & Sams, Inc.	11922	01/22/2025	Cellular Meters Installation 05/	02-02-00-52110	170.40
Lincoln Life	DFT0000942	01/30/2025	Employee 457 Contribution	02-00-00-24003	254.54
Lincoln Life	DFT0000942	01/30/2025	Employee 457 Contribution	02-02-00-24003	438.16
Lincoln Life	DFT0000943	01/30/2025	Employee 457 Contribution	02-00-00-24003	148.96
Lincoln Life	DFT0000943	01/30/2025	Employee 457 Contribution	02-02-00-24003	550.94
Lincoln Life	DFT0000944	01/30/2025	457 Contributions	02-00-00-24003	873.85
Lincoln Life	DFT0000944	01/30/2025	457 Contributions	02-02-00-24003	1,558.35
Colorado Department of Revenue	DFT0000948	01/30/2025	State Income Tax Withholding	02-00-00-24001	502.51
Colorado Department of Revenue	DFT0000948	01/30/2025	State Income Tax Withholding	02-02-00-24001	911.00
Internal Revenue Service	DFT0000945	01/30/2025	Social Security	02-00-00-24000	1,580.82
Internal Revenue Service	DFT0000945	01/30/2025	Social Security	02-02-00-24000	2,895.92
Internal Revenue Service	DFT0000946	01/30/2025	Medicare	02-00-00-24000	369.74
Internal Revenue Service	DFT0000946	01/30/2025	Medicare	02-02-00-24000	677.26
Internal Revenue Service	DFT0000947	01/30/2025	Federal Income Tax Withholdir	02-00-00-24002	1,502.77
Internal Revenue Service	DFT0000947	01/30/2025	Federal Income Tax Withholdir	02-02-00-24002	2,640.09
Radiation Pros Llc	11944	01/31/2025	Radioactive materials licensing	02-02-41-52030	2,986.88
Denver Winpump	11935	01/31/2025	4 Aurora pumps	02-02-47-60000	55,674.54
Denver Winpump	11935	01/31/2025	Electric motor repair to Latrob	02-04-63-60000	26,000.01
Denver Winpump	11935	01/31/2025	Install 2 Aurora pumps	02-02-47-52000	3,840.00
Hach Company	11940	01/31/2025	SC1000 PRB MOD485	02-02-47-52000	2,724.85
Badger Meter, Inc.	11930	01/31/2025	1" meter E-series	02-02-00-52000	143.85
Badger Meter, Inc.	11930	01/31/2025	Replacement meter and install	02-02-00-52000	3,196.00
Pikes Peak Regional Water Aut	11943	01/31/2025	Annual dues - Transit loss 202	02-01-00-58035	13,200.47
Comcast Business	11933	01/31/2025	Office phone bill	02-01-00-58080	725.34
Co Analytical Labs, Inc.	11931	01/31/2025	Water tests dated 01/07/25	02-02-47-51070	122.00
First Citiznes Bank & Trust Co	11938	01/31/2025	Lease on Kyocera copier	02-01-00-58075	207.06
El Paso County	11937	01/31/2025	List of registered voters	02-01-00-58005	57.99
Aura Sub LLC	11929	01/31/2025	Identity protection	02-01-00-54430	140.00
Usa Blue Book	11948	01/31/2025	IR connectivity kit	02-02-47-51060	127.75
Sbs Services Group Llc	11945	01/31/2025	February janitorial services	02-01-00-58075	321.50
Badger Meter, Inc.	11930	01/31/2025	Licensing and mobile service u	02-01-00-58005	2,738.49

Board Expense Report

Payable Dates: 1/1/2025 - 1/31/2025

Vendor Name	Payment Number	Post Date	Description (Item)	Account Number	Amount
Timber Line Electric & Control	11947	01/31/2025	Tagging descriptions and wells	02-02-01-52000	1,817.60
Control Solutions Inc	11934	01/31/2025	4 x 25HP VFDs	02-02-47-60000	15,055.49
Standard Insurance Co.-Life In	11946	01/31/2025	Disability premiums - February	02-01-00-54420	1,172.88
Comcast	11932	01/31/2025	Internet@ Holbein thru 02/14/	02-01-00-58080	447.95
Devin Haggitt	11936	01/31/2025	Election Judge - February 4th	202-01-00-58005	300.00
Nicholas Shumaker	11942	01/31/2025	Election Judge - February 4th	202-01-00-58005	300.00
Zachary Heshelman	11949	01/31/2025	Election Judge - February 4th	202-01-00-58005	300.00
Fund 02 - Water Fund Total:					\$ 448,242.73

Board Expense Report

Payable Dates: 1/1/2025 - 1/31/2025

Vendor Name	Payment Number	Post Date	Description (Item)	Account Number	Amount
Fund: 03 - Wastewater Fund					
Cebt	DFT0000906	01/01/2025	January health insurance prem	03-50-00-54410	9,779.98
Timber Line Electric & Control	10863	01/01/2025	I Global Care renewal 2025	03-50-00-52000	4,052.00
Lincoln Life	DFT0000923	01/06/2025	Employer 457 Contribution	03-50-00-24003	7,207.56
Pilot Travel Centers LLC	DFT0000924	01/07/2025	January fuel expenses	03-50-00-53006	41.27
Sbs Services Group Llc	10915	01/07/2025	January janitorial services	03-50-00-58075	223.50
Frontier It	10909	01/07/2025	Monthly billing January	03-50-00-58075	1,085.00
Standard Insurance Co.-Life In	10917	01/07/2025	Disability January premiums	03-50-00-54420	490.00
Lincoln Life	DFT0000926	01/15/2025	Employee 457 Contribution	03-50-00-24003	84.84
Lincoln Life	DFT0000927	01/15/2025	Employee 457 Contribution	03-50-00-24003	928.68
Lincoln Life	DFT0000928	01/15/2025	457 Contributions	03-50-00-24003	1,509.84
Colorado Department of Reven	DFT0000932	01/15/2025	State Income Tax Withholding	03-50-00-24001	853.99
Internal Revenue Service	DFT0000929	01/15/2025	Social Security	03-50-00-24000	2,696.54
Internal Revenue Service	DFT0000930	01/15/2025	Medicare	03-50-00-24000	630.66
Internal Revenue Service	DFT0000931	01/15/2025	Federal Income Tax Withholdir	03-50-00-24002	2,517.44
Cebt	DFT0000939	01/22/2025	February health insurance prer	03-50-00-54410	9,779.98
Garrison Minerals Llc	10922	01/22/2025	Magnesium Hydroxide Slurry	03-50-00-51011	7,620.80
Pilot Travel Centers LLC	DFT0000940	01/22/2025	January fuel expenses	03-50-00-53006	33.94
Pilot Travel Centers LLC	DFT0000936	01/22/2025	January fuel expenses	03-50-00-53006	50.13
Sbs Services Group Llc	10924	01/22/2025	January janitorial services	03-50-00-58075	223.50
Denali Water Solutions Llc	10920	01/22/2025	Sludge hauls week ending 01/1	03-50-00-52020	2,044.31
T-Mobile	10925	01/22/2025	Employee cell phones	03-50-00-58080	548.29
Century Link	10919	01/22/2025	Internet@ Waste Plant	03-50-00-58080	258.00
Mountain View Electric Assn.	DFT0000941	01/22/2025	6200 New building thru 01/01/	03-50-00-55010	18,258.00
Mountain View Electric Assn.	DFT0000941	01/22/2025	0900 W,W, Metering thru 01/0	03-50-00-55010	82.00
Mountain View Electric Assn.	DFT0000941	01/22/2025	5102 Old building thru 01/01/	03-50-00-55010	4,667.00
Lincoln Life	DFT0000942	01/30/2025	Employee 457 Contribution	03-50-00-24003	84.84
Lincoln Life	DFT0000943	01/30/2025	Employee 457 Contribution	03-50-00-24003	840.98
Lincoln Life	DFT0000944	01/30/2025	457 Contributions	03-50-00-24003	1,397.82
Colorado Department of Reven	DFT0000948	01/30/2025	State Income Tax Withholding	03-50-00-24001	796.49
Internal Revenue Service	DFT0000945	01/30/2025	Social Security	03-50-00-24000	2,526.82
Internal Revenue Service	DFT0000946	01/30/2025	Medicare	03-50-00-24000	590.92
Internal Revenue Service	DFT0000947	01/30/2025	Federal Income Tax Withholdir	03-50-00-24002	2,304.92
Denali Water Solutions Llc	10930	01/31/2025	Sludge hauls week ending 01/1	03-50-00-52020	2,123.58
Denali Water Solutions Llc	10930	01/31/2025	Sludge hauls week ending 01/	03-50-00-52020	2,311.35
Pikes Peak Regional Water Aut	10932	01/31/2025	PPRWA annual dues	03-50-00-58035	14,309.06
Co Analytical Labs, Inc.	10929	01/31/2025	Water tests dated 01/15/25	03-50-00-51070	1,193.00
Co Analytical Labs, Inc.	10929	01/31/2025	Water tests dated 01/15/25	03-50-00-51070	423.00
Co Analytical Labs, Inc.	10929	01/31/2025	Water tests dated 01/16/25	03-50-00-51070	111.00
Pace Analytical	10931	01/31/2025	Radium testing	03-50-00-51070	977.60
Aura Sub LLC	10927	01/31/2025	Identity protection	03-50-00-54430	30.00
Sbs Services Group Llc	10934	01/31/2025	Janitorial services February	03-50-00-58075	223.50
Standard Insurance Co.-Life In	10933	01/31/2025	Disability- February premiums	03-50-00-54420	490.00
Clerk of the Combined Court	10928	01/31/2025	Mandatory employee deductio	03-50-00-24007	150.00
Fund 03 - Wastewater Fund Total:					\$ 106,552.13

Donala Water & Sanitation District

Executive Summary

Portfolio Snapshot

Book Value (\$000):	\$6,073	Average Coupon:	3.68%	Average Maturity (years):	1.18
Market Value (\$000):	\$6,041	Book Yield:	3.62%	Average Life (years):	1.21
Gain (Loss) on Portfolio:	(\$32)	Expected Total Return:	4.30%	Effective Duration:	1.11

Market Snapshot

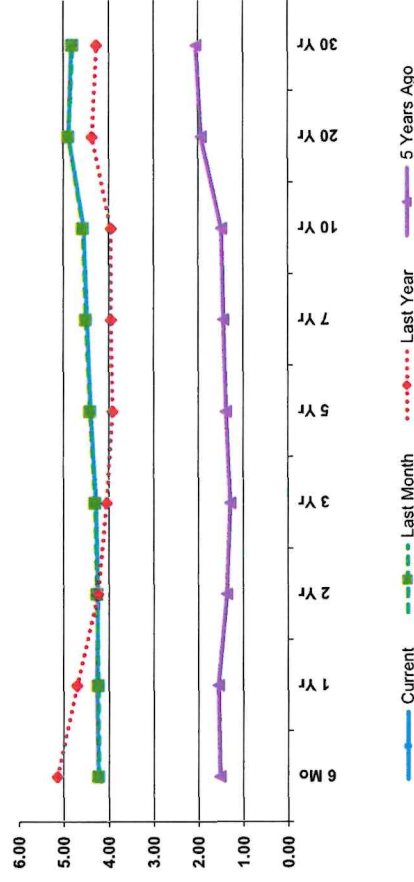
Market Brief

- Domestic growth has been above trend, and we expect moderation in 2025. The labor market is balanced, yet still supportive of the U.S. consumer.
- Cyclical inflation rates have trended lower, as goods disinflate, while rent and wage inflation decline more slowly. Inflation expectations have recently been trending higher.
- The Federal Reserve will likely institute additional rate cuts in 2025 after 1% of cuts in 2024. However, the terminal rate for fed funds now looks higher than previous forecasts.
- Short-term Treasury yields fell as the Fed lowered rates. Long-term rates, however, are higher, and the yield curve has inverted. Longer-term rates are reacting to continued growth and a slower decline in inflation toward the Fed's 2% target.
- Domestic stock markets, particularly large cap, had a stellar 2024. The overall outlook for 2025 is positive but valuations are rich. Performance broadening to mid and small-cap as well as international, where valuations are more attractive, would be a welcome development.

U.S. Treasury yields as of 01/31/2025

Maturity	Yield	Last Month	Last Year
6 month	4.23	4.22	5.13
1 Year	4.26	4.23	4.69
5 Year	4.39	4.41	3.90
10 Year	4.54	4.56	3.93
30 Year	4.82	4.79	4.25

Treasury Yield Curve History



Election Update

- Election day for term limits was held at our office on February 4th, 2025, from 7 am – 7 pm.
- We had 5 election judges who participated in the election to verify voters, pass out ballots, and count the votes.
- The Canvass Board which included Christina Hawker (DEO), Bill George (Board Member), and Ken Judd (a resident of the district) certified the results on February 14th, 2025, and then posted them to the Division of Local Government.
- The outcome of the ballot question regarding the elimination of limitations on the terms of office for elected members of the Board of Directors of the Donala Water and Sanitation District is as follows: Votes in favor (Yes): 54; votes opposed (No): 39.
- We have two board members, Wayne Vanderschuere and Edward Miller, whose terms will conclude in May of this year. Should either of you wish to be considered as a candidate for reappointment to the Donala Water and Sanitation board, please complete and submit a self-nomination form to me no later than the close of business on February 28, 2025.
- Self-nomination forms are accessible on our website, available at our office, or can be obtained via email upon request for any property owner within the district who wishes to serve on the Donala board.
- On March 4th, I will know the number of candidates and will move forward with an election for board members on May 6th, 2025, or cancel the election.
- I will give the board an election update at the March 20th meeting.

February 2025

Operations & Maintenance

- TLECC completed SBR relay swap on 01.28.2025.
- UMCR staff, Lance Dennis, Mark Valentine, Rebecca Hutchinson, Matthew Dominguez completed sequence batch reactor (SBR) manual trial run on 02.12.2025.
- SBR and Digester Blower semi-annual alignments completed on 01.16.2025.
- Cross training with new staff – ongoing.
- Bridge project ongoing with major portion of concrete structure completed.
- Sequence Batch Reactor (SBR) Programmable Logic Controller (PLC) replacement scheduled for week of 02.24.2025 – 02.28.2025. Timberline Electric Control Corporation, Merrick and Company, full UMCR staff will be present for operations and support.

Process Control

- e.Coli actual **14.6 MPN** / **82 Maximum MPN allowed**.
- CFU (Coliform Forming Units) and MPN (Most Probable Number) values are used interchangeably. The IDEXX method accounts for Total and Fecal Coliforms.
- Total effluent (001A) flow: **30.496 MG**
- Lbs. of solids transported (hauled) from UMCRWWTF facility = **138.40 tons (276,800)**
% average solids) **13% solids average**.

	Inf	001A	Eff(tot)
AVG FLOW	0.784	0.984	0.984
MAX Daily	0.883	1.206	1.206

	001A (Effluent)	85% Minimum required removal
BOD % Removal		98.2%
TSS % Removal		98.7%

UMCRWWTF Board Report

		300 I (Influent)
BOD (mg/l)		297 /288 TSS
BOD (lbs/d)		1942
BOD (ave/lbs/d)		1942 lbs removed.
PERMIT (30 day avg)		58,260 lbs
		MO %
Flow (MGD)	1.75	44.8%
Loading (lbs BOD/d)	3553	54.6%

Total Inorganic Nitrogen (T.I.N.) 0.495 & 6.44 mg / L (average) (13.0mg / L Daily Maximum)

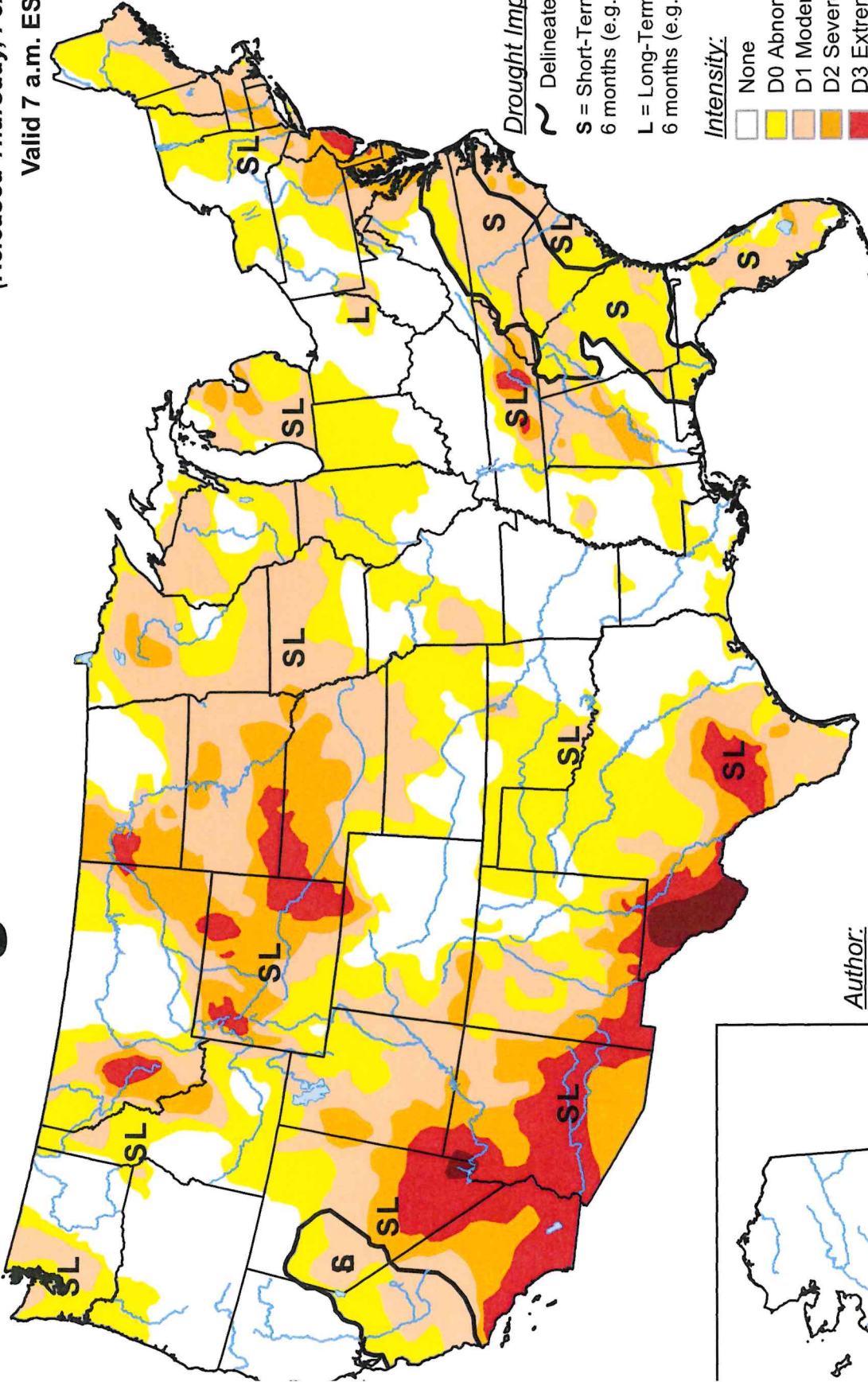
*Process control adjustments have reflected variations in T.I.N. results but are still within Discharge Monitoring Reporting (DMR) limits.

U.S. Drought Monitor

February 11, 2025

(Released Thursday, Feb. 13, 2025)

Valid 7 a.m. EST



Author:

Lindsay Johnson
National Drought Mitigation Center

Drought Impact Types:

~ Delineates dominant impacts

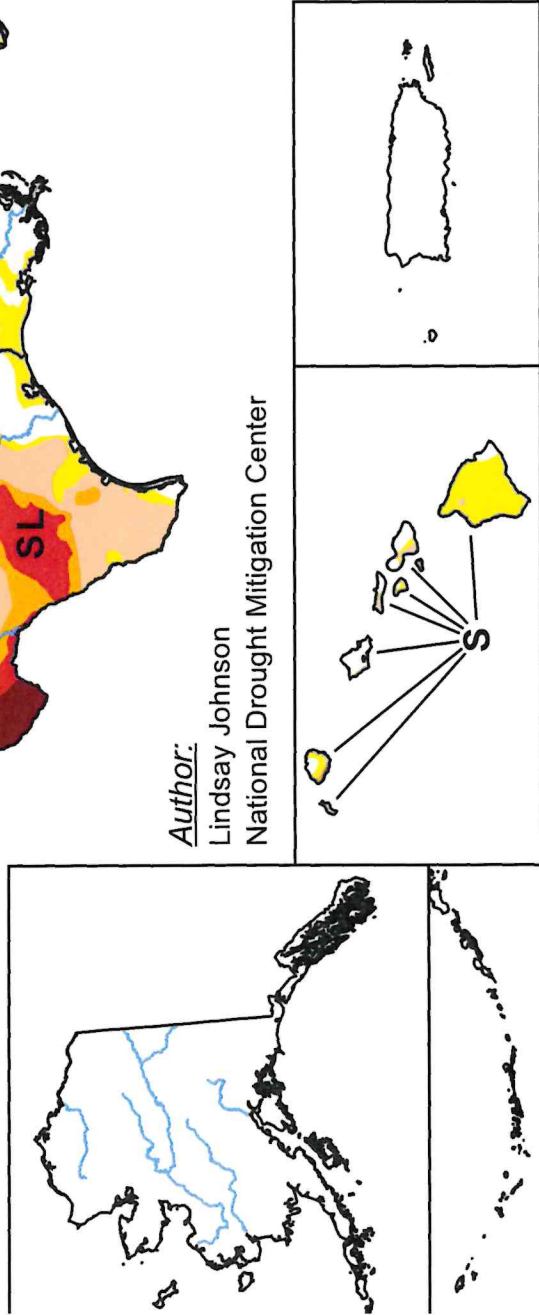
S = Short-Term, typically less than 6 months (e.g. agriculture, grasslands)

L = Long-Term, typically greater than 6 months (e.g. hydrology, ecology)

Intensity:

- None
- D0 Abnormally Dry
- D1 Moderate Drought
- D2 Severe Drought
- D3 Extreme Drought
- D4 Exceptional Drought

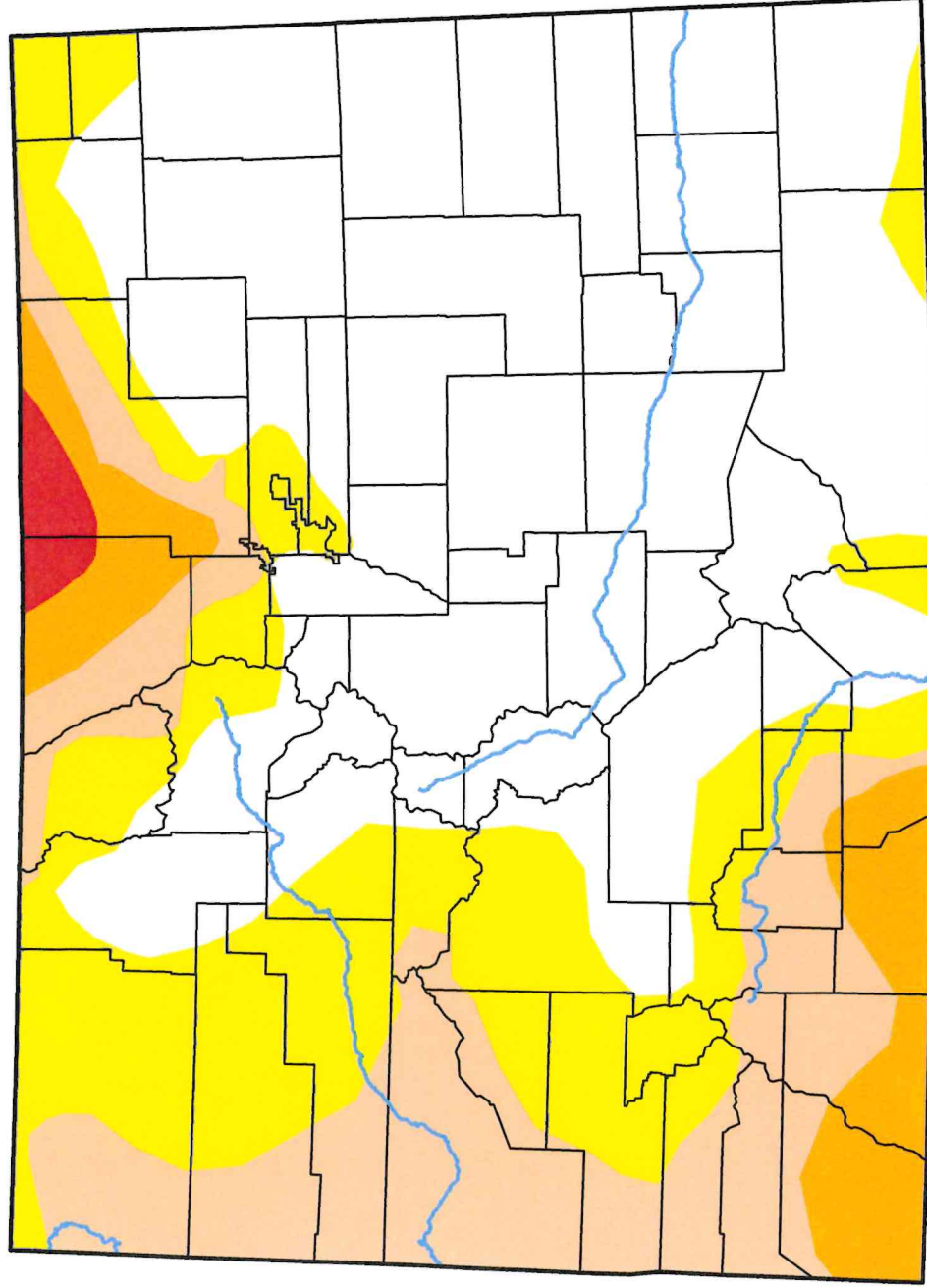
The Drought Monitor focuses on broad-scale conditions. Local conditions may vary. For more information on the Drought Monitor, go to <https://droughtmonitor.unl.edu/About.aspx>









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U.S. Drought Monitor Colorado

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Intensity:

-  None
-  D0 Abnormally Dry
-  D1 Moderate Drought
-  D2 Severe Drought
-  D3 Extreme Drought
-  D4 Exceptional Drought

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